

NOVEMBER 2025 MEETING MINUTES
VILLAGE OF BITTERN LAKE REGULAR MEETING OF COUNCIL
November 13, 2025 @ 7:00 pm in Council Chambers

CALL TO ORDER

#208/25 Mayor Jones called the meeting to order at 7:00 pm

IN ATTENDANCE Deputy Mayor Mike Doyle, Councillor Jolene Powell, Mayor Jim Jones and CAO Jill Tinson.

GUESTS Lyndel Kasa (CDFCSS), Alison Barker-Jevne (Village Rep), Sandy French (Pickleball) and Barry Toms (NB-5)
Twelve members of the public plus four guests.

AMENDMENTS AND ACCEPTANCE OF
AGENDA

#209/25 Mayor Jones made a motion to accept the amended agenda as presented.

Carried

CONFIRMATION OF MINUTES

#210/25 Deputy Mayor Doyle made a motion to approve the Organizational meeting minutes as presented.

Carried

CORRESPONDENCE

C-1 Wild Rose Co-operative letter
C-2 Battle River Watershed Alliance email
C-3 Congratulations from Minister of Municipal Affairs
C-4 Community Hall door damage from winds

#211/25 Deputy Mayor Doyle made a motion to accept all the correspondence items as presented.

Carried

UNFINISHED BUSINESS

NONE

#212/25 Mayor Jones made a motion to move on passed the New Business as presented.

Carried

NEW BUSINESS

#213/25 Mayor Jones NB-1 request for Cemetery Plot reservation pricing
made a motion to allow to pay resident fee only for both lots as presented.

Carried

NB-2 Pickleball Hall Rental agreement

#214/25 Councillor Powell made a motion to put a rental agreement in place at \$3 per person per night as presented.

Carried

NB-3 Procedural Bylaw considerations

#215/25 Deputy Mayor Doyle made a motion that CAO make amendments for closed sessions for the changes in the Protection of Privacy Act as presented.

Carried

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NB-4 CDFCSS 2026 Budget presentation
made a motion to accept the request for the Village contribution of \$1,604.34 for the 2026 Budget as presented.

#216/25 Mayor Jones
Carried

NB-5 Water drainage and Concrete usage
made a motion that CAO to investigate usage of concrete at the lagoon area and report back to council with pictures at the next meeting as presented.

#217/25 Deputy Mayor Doyle
Carried

NB-6 Computer quotes
made a motion to deny the Quote from 2nd Floor Computers and check from Next Level IT with adjustments to remove some equipment and requote as presented.

#218/25 Mayor Jones
Carried

NB-7 Hall activities
made a motion to table to next month, requesting the resident put out a survey about activities and come back to Council with more information as presented.

#219/25 Deputy Mayor Doyle
Carried

Mayor Jones notes that 7 guests left the meeting at 8:17 pm.

PUBLIC WORKS LISTING AND TASK LIST

#220/25 Councillor Powell
made a motion the CAO provide information on the last time the manholes were lifted and cleaned, also accept the Public Works reports as presented.

Carried

CAO REPORT

#221/25 Mayor Jones
made a motion to accept the report as presented.

Carried

FINANCIAL

#222/25 Mayor Jones
made a motion to approve the Financial reports as presented.

Carried

Mayor Jones notes that 3 more guests left the meeting at 8:23 pm.

CONFIDENTIAL ITEMS

Mayor Jones notes that the remaining guests left the meeting at 8:30 pm.

made a motion to go into Confidential/closed session at 8:33 pm under AITA and Protection of Privacy Act, the exception to disclose personal information that would be an unreasonable invasion of a third party's personal privacy.

#223/25 Mayor Jones
Carried

made a motion to return to regular council meeting at 9:29 pm.

#224/25 Mayor Jones
Carried

Christmas office closure
made a motion to close the office for Christmas from December 24 and 25, re-open December 29th and close again for New Year's Day as presented.

#225/25 Deputy Mayor Doyle
Carried

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Village Organisational chart

#226/25 Councillor Powell made a motion that the new organisational chart be put on the Village website as presented. Carried

NEXT MEETING

Regular Meeting December 11, 2025.

ADJOURNMENT

#227/25 Mayor Jones made a motion to adjourn at 9:31 pm. Carried

These minutes approved this 11 day of December 2025.

Mayor James Jones

CAO Jill Tinson