

ORGANIZATIONAL COUNCIL MEETING 2023 MEETING MINUTES

VILLAGE OF BITTERN LAKE

ORGANIZATION MEETING OF COUNCIL

October 10, 2023 @ 7:00 pm in Council Chambers

IN ATTENDANCE

Jayden Brandt, W. Reay Gibson, and James Lorente
CAO Jill Tinson

CALL TO ORDER

#211/23 CAO Tinson

called the meeting to order at 7.00 pm

Carried.

AMENDMENTS AND ACCEPTANCE OF

AGENDA

#212/23 CAO Tinson

made a motion to approve the agenda as presented.

Carried.

GUESTS

Joy Messick, Rob Clark, Dave Ferguson, Louise Lewis, Alison Barker-Jevne, Charlie Debnam and Marilyn Dease.

NEW BUSINESS

Appointment of Council:

Appointment of Mayor

The ballots were circulated to Jayden Brandt, Reay Gibson and James Lorente. James Lorente received two out of three votes for Mayor.

Appointment of Deputy Mayor

The ballots were circulated to Jayden Brandt, Reay Gibson and James Lorente. Jayden Brandt received two out of three votes for Deputy Mayor.

#213/23 CAO Tinson

made a motion that Council positions are confirmed as above with Wm. Reay Gibson as Councillor.

Carried.

Official Oath of Office - Mayor

James Lorente proceeded with his official Oath for the Mayor position.

Official Oath of Office - Deputy Mayor

Jayden Brandt proceeded with his official Oath for the Deputy Mayor position.

Official Oath of Office - Councillor

Wm. Reay Gibson proceeded with his official Oath for the position of Councillor.

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Cheque Signing Authority

To change as follows: Mayor, James Lorente, Deputy Mayor, Jayden Brandt and Chief Administrative Officer, Jill Tinson.

#214/23 Mayor Lorente

made a motion for signing authorities on the Village and Rosenroll Cemetery bank accounts to be as detailed above.

Carried.

Discussion progressed regarding the various committee appointments. All council members agreed their current delegations were acceptable.

Council Board and Committee Appointments:

#215/23 Mayor Lorente

made a motion that all board and committee appointments are to reflect the changes in positions for 2023 as listed below.

Bittern Lake Community Association 2023 - James Lorente

Camrose Regional Waste Authority 2023 - James Lorente

Bittern Lake Rosenroll Cemetery Committee 2023 - Wm. Reay Gibson

Bittern Lake - Sifton History Book Committee 2023 - Jayden Brandt

Public Information Officer - Bittern Lake Disaster Services Committee 2023 - James Lorente

Director of Emergency Management - Vacant (Deputy is CAO Tinson until the position is filled)

#216/23 Mayor Lorente

Parkland Regional Library Board - Alison Barker-Jevne

made a motion to reappoint Alison Barker-Jevne as the Parkland Regional Library Board Representative for the Village of Bittern Lake.

Carried.

#217/23 Mayor Lorente

CDSS Representative - Reappoint Alison Barker-Jevne

made a motion to reappoint Alison Barker-Jevne as the CDFCSS Village Representative on the CDFCSS Board of Directors.

Carried.

#218/23 Mayor Lorente

Regional Assessment Review Board Chair appointment

made a motion that the Village of Bittern Lake Council, pursuant to Bylaw #06/21 reappoints, Roland Marchand as Chair of the Regional Assessment Review Board; and further that the Village of Bittern Lake Council appoints Cindy Trautman, Roland Marchand, Diane Szumlas, Peter Bodnar, Angela Lorente, Dawn Pauls, Terry Daykin and Frank Heghold as members to hear appeals on the Regional Assessment Review Board.

Carried.

Auditor - Brian King

His contract was signed in April 2023 for 4 more years.

Assessor - Grant Clark of KCL Consulting.

His contract was signed October 23, 2020 for a 5 Year term.

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Remuneration Rates:

Rates: \$ 145.00 for Mayor, \$ 135.00 for Deputy, Council, Staff etc.
\$135.00 Development Appeal Committee Members. Regional Board Members are reflected in the schedule in the Bylaw.

Mileage to change to 0.68 per km in line with CRA rates for all Council and staff.

#219/23 Mayor Lorente made a motion to keep the remuneration rates unchanged as shown above, but the mileage rate could change in January to reflect current CRA rates. Carried.

Council, Disaster Services Conference Attendance Honorarium:

DEM: < 4 hours --- \$ 135.00

Council and DEM Full Day: \$ 200.00

A meeting of more than 4 hours is considered a full day.

#220/23 Mayor Lorente made a motion to leave these rates unchanged as noted above. Carried.

Regular Council Meeting Dates

made a motion to hold regular council meetings to continue as on the second Thursday of the month at 7 pm as per Procedural bylaw #01/20.

#221/23 Mayor Lorente Carried.

ADJOURNMENT

#222/23 Mayor Lorente made a motion to adjourn at 7.13 pm Carried.

NEXT MEETING

October 10, 2022 - Immediately following the completion of Organizational Meeting

These minutes approved this 16th day of November, 2023.

Mayor James Lorente

CAO Jill Tinson