



# VILLAGE OF BITTERN LAKE

## **WANTED: Director of Emergency Management (DEM)**

“Emergency Management” is the management of emergencies concerning **all hazards**, which includes all activities and risk management measures relating to prevention and mitigation, preparedness, response and recovery, with the ultimate purpose being **saving lives and protecting property**.

The Municipal Government Act (MGA) is the legislative framework that provides for community emergency planning and response and allows a community to take whatever actions or measures to eliminate the emergency. The MGA authorizes local Councils to pass bylaws for the safety, health and welfare of people and the protection of property within the community.

Bittern Lake Council has passed Municipal Emergency Management Bylaw 01.14 as shown on our website [www.villageofbitternlake.ca](http://www.villageofbitternlake.ca) Municipal Services, Bylaws, and in it residents can find the roles and responsibilities of all parties involved in Emergency Management.

## **The Village is currently recruiting a volunteer to fill the role of Director of Emergency Management (DEM)**

The Director of Emergency Management shall

- (a) Prepare and coordinate the Community Emergency Plan and related plans for the Village;
- (b) Act as director of emergency operations on behalf of the Emergency Management Agency;
- (c) Authorize and coordinate all emergency services and other resources required during the emergency; and

Delegate duties and tasks as necessary to ensure conformance with paragraphs (a), (b) and (c).

Compensation will be paid for meetings, on-site or on-line training.

If interested, please review the Bylaw above before submitting a resume to: Jill Tinson, CAO

In Person: Village Office, Mon.-Fri. 9:00-4:00

Email: [cao@villageofbitternlake.ca](mailto:cao@villageofbitternlake.ca)

Mail: Box 5, 300 Railway Ave., Bittern Lake, AB T0C 0L0