

## SEPTEMBER 2013 MEETING MINUTES

VILLAGE OF BITTERN LAKE

REGULAR MEETING OF COUNCIL

September 9, 2013 @ 7:00 pm in the Village Office.

### IN ATTENDANCE

Mayor Ken Feth  
Councillor Jarred Booth

Deputy Mayor Charlie Debnam  
CAO Theresa Fuller

### CALL TO ORDER

#88/13

Mayor Feth called the regular meeting to order at 7:15 pm.

Carried.

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### AMENDMENTS AND

#### ACCEPTANCE OF AGENDA

#89/13

Mayor Feth made a motion to accept the agenda as presented.

Carried.

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### CONFIRMATION OF MINUTES

#90/13

Councillor Both made a motion to approve the July meeting minutes as presented.

Carried.

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#91/13

Mayor Feth made a motion to approve the August meeting minutes as presented.

Carried.

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### GUESTS

#### Chris MacLennan - Table top Exercise and Emergency Response Manual

Chris provided council with an update. The table top exercise can be post poned until January 2014. Chris will continue to move forward with updating the emergency response manual. Recommendations will be presented as completed.

CN Rail still has not responded or provided any information regarding emergency response, etc.

#### Kerry Grettum - no agenda items to present.

### CORRESPONDENCE

#92/13

#### Atco Gas Franchise Fee

Mayor Feth made a motion to have the franchise fee remain the same.

Carried.

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#### Franchise Fee Adjustment information

Presented for information purposes.

### UNFINISHED BUSINESS

#### 1. Bittern Lake Community Association Update - Deputy Mayor Debnam

The work bee occurred last weekend, the wall has been removed, the wall board was wicking up the moisture. The concrete appears to be in good condition.

Discussion progressed.

## SEPTEMBER 2013 MEETING MINUTES

### VILLAGE OF BITTERN LAKE

#### REGULAR MEETING OF COUNCIL

September 9, 2013 @ 7:00 pm in the Village Office.

#93/13

Councillor Booth made a motion to approve \$1200.00 toward the hall repairs in the basement, funds to come from the MSI Capital Grant.

Carried.

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Flooring is their next consideration, possibly a concrete finished floor. They would like to minimize the cost of repairs, and get the building functional quickly.

Glue to be removed, and painting to come. Flooring has not been priced out. There is still quite a lot of work ahead of the group. Delays occur, because of communication and the timelines of getting items approved at council meetings.

Right now, people are participating, and interacting to proceed.

Discussion progressed on the best means to proceed.

Motion #93/13 Rescinded. Council would like to increase the amount allotted to the basement hall repairs.

#94/13

Councillor Booth made a motion to rescind motion #93/13.

Carried.

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#95/13

Councillor Booth made a motion to approve \$ 5000.00 toward the hall repairs that the hall board can use at their discretion. The funds would be for basement hall repairs. Funds to come from the MSI Capital Grant.

Carried.

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Discussion progressed. Dart nights really help with the monthly expenses.

#### 2. Bittern Lake Hall Proposal - Request for Decision to be reviewed

Council reviewed the information. Currently preferred to proceed with small repairs as discussed in previous section.

### NEW BUSINESS

#### 1. Hall Bookings - Councillor Booth

Councillor Booth had informed the group regarding bookings. Bookings have been received. The intention is to have the basement cleaned up so that bookings can proceed.

The Community Association is focussed on having the building prepared for Remembrance Day.

#### 2. Additional Grant Sources - Councillor Booth

Councillor Booth's questions were answered. He had indicated that he thought there were more grants.

#### 3. Post Office Contract

Discussion progressed, current council would prefer the contract term to remain the same. The term is scheduled to expire on December 31, 2013.

#### In Camera Items

Council briefly reviewed the in camera items after the meeting had adjourned.

**SEPTEMBER 2013 MEETING MINUTES**

VILLAGE OF BITTERN LAKE

REGULAR MEETING OF COUNCIL  
CAO REPORT

September 2013 CAO Report generated for Council Review.  
September 9, 2013 @ 7:00 pm in the Village Office.  
No questions were presented.

It was brought to council attention that the next council meeting was scheduled on Thanksgiving Day.

#96/13

Councillor Booth made a motion to change the next meeting to Monday, October 7, 2013.

Carried.

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FINANCIAL

#97/13

Mayor Feth made a motion to approve the financials as presented.

Carried.

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ADJOURNMENT

#98/13

Mayor Feth made a motion to adjourn the meeting at 7:53 pm.

Carried.

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NEXT MEETING

Council did not review CAO Performance Appraisal. They will make arrangements and notify CAO once it has been completed.

Regular Meeting of Council October 7 , 2013, 7:00 pm.

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Mayor Ken Feth

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CAO Theresa Fuller