

**MAY 2013 MEETING MINUTES**

VILLAGE OF BITTERN LAKE

REGULAR MEETING OF COUNCIL

May 13, 2013 @ 7:00 pm in the Village Office.

IN ATTENDANCE

Mayor Ken Feth

Deputy Mayor Charlie Debnam

Councillor Jarred Booth

CAO Theresa Fuller

Prior to the meeting being called to order Ms. Sandra French hand delivered a written note to Councillor Booth.

CALL TO ORDER

#45/13

Mayor Feth called the regular meeting of council to order at 7:00pm.

Carried.

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AMENDMENTS AND

ACCEPTANCE OF AGENDA

#46/13

Mayor Feth made a motion to approve the agenda with the addition of Fire Ban Discussion, Rosenroll Cemetery, and Waterline extension to new business in the agenda.

Carried.

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CONFIRMATION OF

MINUTES

#47/13

Mayor Feth made a motion to approve the April Regular meeting minutes as presented.

Carried.

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GUESTS

Cliff Jevne - Potential New Business in Bittern Lake

Mr. Jevne proceeded to share with council his plans to move his water bottling business back to Bittern Lake. It would involve building a shop on their property. Council were very receptive to the proposal, requesting that he provide the office with information on a Development Application.

Questions and discussion progressed.

Chris MacLennan - Director Emergency Management

Chris informed council that he had completed the Alberta Emergency Alert Training and met with Dieter.

Chris will be obtaining information from CN Rail regarding their transport abutting the village. They will be providing Chris with the appropriate MSDS sheets. Chris has completed an inventory of the village's current disaster preparation supplies. Formal recommendations to come.

Chris stressed the importance of OHS implementation at the village. Sharing information regarding the City of Camrose being fined for a summer student being severely injured.

CAO Fuller has been taking training and obtaining the information to implement an OHS Safety Management system. However the implementation has been delayed due to reduction in staff hours.

Barry Toms

Barry shared with council his intention to build a deck and garage in his yard.

CAO Fuller has received his development application and will be processing it as per Development Officer requirements.

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CORRESPONDENCE

B. Debnam 2013 Grad donation request

Presented for Council consideration.

K. Brattinga 2013 Grad Donation Request

Presented for Council consideration.

Resident Capital Projects Ideas

The office has received several requests for a Trailer/sewer dump and a bulk water station. We have also received requests to remove speed bumps.

CIB Registration Form

Presented for information purposes.

UNFINISHED BUSINESS

1. Bittern Lake Community Association Update - Deputy Mayor Debnam

Pancake breakfast went well, would have been great to have more volunteers. Dedicated four or five people, the clean up was a challenge. It was a really good fund raiser, planter given away and raffle, etc.

It has been reported that the lower door at the hall is in need of replacement.

CAO Fuller to arrange with Public works.

Deputy Mayor Debnam informed the group that darts is still proceeding every Friday evening.

The TV's are up, the association will be discussing if darts will continue over the summer.

2. Capital Budget Discussion

Council proceeded to amend the proposed capital project budget. Updated versions will be generated and approved at the June meeting.

3. Revised Operating Budget Presentation

Mayor Feth made a motion to approve the proposed budget which includes an increase of 3.3%.

#48/13

Carried.

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NEW BUSINESS

1. Water Minimum Increase - Bylaw Prepared

CAO Fuller shared the water comparisons with council. Discussion progressed.

Mayor Feth made a motion to approve first reading of Bylaw 02/13.

#49/13

Carried.

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#50/13

Mayor Feth made a motion to approve the second reading of Bylaw 02/13.

Carried.

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#51/13

Mayor Feth made a motion to approve the third and final reading of Bylaw 02/12.

Carried Unanimously.

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2. Tax Bylaw Reading

#52/13

Mayor Feth made a motion to approve first reading of Bylaw 03/13.

Carried.

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#53/13 Mayor Feth made a motion to approve the second reading of Bylaw 03/13. Carried.

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#54/13 Mayor Feth made a motion to approve the third and final reading of Bylaw 03/13. Carried Unanimously.

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3. Atco Gas Crossing request  
#55/13 Mayor Feth made a motion to approve the crossing subject to regular conditions. Carried.

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4. Village Graduation Donation Approval, and Guidelines discussion  
Currently there is no set criteria or policy in place regarding this Fund. Deputy Mayor Debnam abstained from participating in the discussion. Mayor Feth, Councillor Booth and CAO Fuller discussed what had been done in the past.  
#56/13 Mayor Feth made a motion to approve \$ 200.00 each for K.Brattinga and B.Debnam upon proof of grad transcript or signed letter from school. Councillor Booth and Mayor Feth voted in favour. Carried.

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5. Fire Ban Discussion

Discussion progressed regarding current conditions. As per the bylaw one council member and the DEM can make the decision regarding fire ban implementation.

It was determined that the village would declare a Fire Ban, no fire pits.

CAO Fuller was asked to put the information up on the community events sign.

Rosenroll Cemetery Grass cutting

Public Works Foreman Brattinga had received an email from a Mr. Dobber who was interested in cutting the grass at the cemetery for \$ 500.00 per month. Council discussed the proposal and had informed CAO Fuller of their intention to decline the offer. Public works will continue to cut the grass at the cemetery at this time.

Waterline extension Skating Rink

#57/13 Councillor Booth made a motion to go in Camera at 9:39 pm. Carried.

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Cliff Jevne, Chris MacLennan and Barry Toms left the council chambers and the village office.

#58/13 Mayor Feth made a motion to come out of Camera at 10:08 pm. Carried.

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CAO REPORT  
May 2013 CAO Report generated for Council Review.  
No questions were presented.

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FINANCIAL

#59/13

Mayor Feth made a motion to approve the Financials as presented.

Carried.

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ADJOURNMENT

#60/13

Mayor Feth made a motion to adjourn the meeting at 10:13 pm.

Carried.

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NEXT MEETING

Regular Meeting of Council June 10 , 2013, 7:00 pm.

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Mayor Fen Feth

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CAO Theresa Fuller