

MARCH 2013 MEETING MINUTES

VILLAGE OF BITTERN LAKE

REGULAR MEETING OF COUNCIL

March 11, 2013 @ 7:00 pm in the Village Office.

IN ATTENDANCE

Mayor Ken Feth
Councillor Jarred Booth

Deputy Mayor Charlie Debnam
CAO Theresa Fuller

CALL TO ORDER

#21/13

Mayor Feth called the regular meeting of council to order at 7:00 pm.

Carried.

AMENDMENTS AND ACCEPTANCE OF AGENDA

#22/13

Mayor Feth made a motion to approve the agenda as presented.

Carried.

CONFIRMATION OF MINUTES

#23/13

Mayor Feth made a motion to approve the February meeting minutes as presented.

Carried.

GUESTS

Tyler Brake - TNT Canada Consulting - Storm Drainage Project

Tyler shared information about the project. Briefly going through each area. Due to the nature of the project it will be based on an hourly rate vs. a fixed price for the entire project. The quote is a projection, they intend to save time to work toward having a cost effective project.

Mayor Feth expressed that the costs could go higher instead of lower. Tyler informed council that the pricing would not be exceeded unless approved by the village.

Mr. Keith Wilcox expressed at his location on Bateson they are experiencing problems with drainage and also in other times of the year, including rains, etc. Every time there is a bit of rain it passes into their garage. Their garage has filled with mud. Keith expressed that he never had problems until one of the neighbours built their property up and now the water is directed through his yard. Keith expressed; to date he has been trying to make his own drainage ditches around to keep water out.

PW Foreman Brattinga expressed that the project is too big for the village public works to complete on their own. We do need to have these areas addressed, it would be of benefit to fix it in a permanent manner. The current drainage doesn't work. There are several situations that have culvert issues.

Christopher MacLennan - Village resident and volunteer for DEM

Chris introduced himself to council and the group. Informed council of his credentials.

#24/13

Mayor Feth made a motion to accept Chris MacLennan as the village's new Director of Emergency Management.

Carried.

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Barry Toms

Barry wanted to share with council his availability to assist the village with public works. He expressed how he is currently retired and is looking for some activities to fill his time.

Council thanked Mr. Toms for taking time to present his availability and would consider it.

OTHER GUESTS IN ATTENDANCE

Keith and Kara Wilcox, PW Foreman Peter Brattinga

CORRESPONDENCE

Alberta Transportation - FGTF Amendment

Presented for information purposes.

New Hot water Tank Quote - Different Company

Councillor Booth informed the group that he would like to step off discussion on this, claiming a conflict.

Discussion progressed regarding the project.

Mayor Feth made a motion to accept the quote from Central Refrigeration and proceed with the project.

Mayor Feth and Deputy Mayor Debnam voted in favour of the project.

Councillor Booth abstained from voting.

#25/13

Carried.

Two letters of Support for Storm Drainage Project

Presented for information purposes.

Assistant CAO Thirsk resignation

Presented for information purposes.

Resident Offer to Assist with Public Works

Presented for information purposes.

Victim Services Invitation

Council reviewed the dates, unfortunately no one was available.

UNFINISHED BUSINESS

1. Storm Drainage Project

Discussion progressed. A resident from the south village has brought forward drainage concerns to be considered within the scope of this project.

Council as a whole were in agreement that something has to be done. Councillor Booth asked if the project could be completed within a year. Tyler responded; yes.

Tyler Brake from TNT Canada Consulting informed council due to the predicted construction costs being under the threshold requirements for tendering; it would not be needed. Based on hourly rate, comparable to industry standards the cost would be fairly constant. Selection of contractors most suited for this type of work.

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The project could be halted if we didn't find all the funding.

Mayor Feth felt that 30 days will not make a difference with the progress of this project. He felt it would not cause any delays in getting the project done within this construction season.

Mayor Feth felt that the decision did not have to be made right now. Within week or two we should have enough information to make a decision.

Councillor Booth made a motion to have a special meeting on March 18, 2013 at 7:00 pm.

#26/13

Carried.

2. Appointment of Chris MacLennan as new DEM

Completed in the earlier part of the agenda.

3. Bittern Lake Community Association Update - Deputy Mayor Debnam

Hot Water Heater Quote

Hot water heater was discussed earlier in agenda.

Deputy Mayor Debnam proceeded with his verbal report. The income from the Darts and walking group has been enough to continue to cover the monthly utility billings. Every Friday the turnout has been increasing. It has been evolving, the satellite will be installed shortly.

There has been an increasing sense of unity in the village, there are a lot of new people in the village that do not know each other.

Donations from businesses have been occurring.

4. Utility Rate Bylaw #01.13 approval readings.

#27/13

Mayor Feth made a motion for the first reading of bylaw 01.13.

Carried.

#28/13

Mayor Feth made a motion for the second reading of bylaw 01.13.

Carried.

#29/13

Mayor Feth made a motion for the third and final reading of bylaw 01.13.

Carried Unanimously.

NEW BUSINESS

1. Communities In Bloom - Jarred Booth

Quick meeting had happened. No one has really stepped forward to take it over. They are planning to disband.

CIB is requesting that the village take over managing the flowers , watering, etc. able to start an "adopt a planter" program to offset costs.

It will be up to council to decide if the village personnel will continue it, or what alternatives are available.

2. Snow Clearing

If we were able to haul away some windrows would help some of the drainage challenges. The village is scheduled to purchase a trailer that may provide some assistance to this task.

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3. Memorial Donation - Grant Ambler (Calvary Building fund or Habitat for Humanity.) Select amount.

#30/13

Mayor Feth made a motion to donate \$ 100.00 in memoriam to habitat for Humanity.

Carried.

CAO REPORT

March 2013 CAO Report generated for Council Review.

Council asked about OPT follow-up . CAO Fuller informed council that she had been in contact with them requesting the new garbage bins.

Council asked about the waterline extension near the skating rink. CAO Fuller had been in contact with NuEdge to ensure we are included in their construction season/queue.

FINANCIAL

#31/13

Mayor Feth made a motion to approve the financials as presented.

Carried.

ADJOURNMENT

#32/13

Mayor Feth made a motion to adjourn the meeting at 8:13 pm.

Carried.

NEXT MEETING

Special Meeting of Council March 18, 2013, 7:00 pm.

Regular Meeting of Council April 8 , 2013, 7:00 pm.

Mayor Fen Feth

CAO Theresa Fuller