

## JULY 2013 MEETING MINUTES

VILLAGE OF BITTERN LAKE

REGULAR MEETING OF COUNCIL

July 8, 2013 @ 7:00 pm in the Village Office.

### IN ATTENDANCE

Deputy Mayor Charlie Debnam                      Councillor Jarred Booth

CAO Theresa Fuller

Mayor Ken Feth had notified CAO Fuller that he would be absent from the meeting.

### CALL TO ORDER

#68/13

Deputy Mayor Debnam requested Councillor Booth to chair the meeting. Councillor Booth made a motion to call the meeting to order at 7:00pm.

Carried.

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### AMENDMENTS AND

#### ACCEPTANCE OF AGENDA

#69/13

Request to add Tyler Brake and Barry Toms as guests to the agenda. Councillor Booth made a motion to approve the agenda with the addition of the guests.

Carried.

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### CONFIRMATION OF

#### MINUTES

#70/13

Councillor Booth made a motion to approve the minutes as presented.

Carried.

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### GUESTS

Barry Toms - In attendance for information purposes.

Kerry Grettum

We are getting water damage in basement of the hall, again. Northeast, southwest corner and northwest corner.

Downspouts have been disconnected, south side downspout was directed to kitchen window.

Wondering if repairs could be made to improve the drainage around the building.

As the hall board they would like to proceed, with redirecting the water.

Proceeding with a work bee is what Mr. Grettum was proposing. Would like to complete as soon as possible.

The hall board has been talking about doing a work bee, to remove floor tiles, stairwell and drywall. Currently a 4 inch eaves trough, however proper drainage is key.

Water needs to be directed away from the hall, open it up and see what is behind the drywall.

Tyler Brake - Hall Proposal presentation.

Tyler Brake shared the details of the proposal with council. Discussion progressed.

### CORRESPONDENCE

Bittern Lake Community Assoc.

Letter with update on grant funding expenditures.

Veteran Support Request

#71/13

Councillor Booth made a motion to decline the request at this time.

Carried.

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#### UNFINISHED BUSINESS

##### 1. Bittern Lake Community Association Update - Deputy Mayor Debnam

The Hall is also looking at purchasing other items with the remaining grant funds.

No updates. No darts at this time.

##### 2. Bittern Lake Hall Proposal Presentation -Draft

Overland drainage - first concern, is important, eave trough, drainage pipes. Across grass, or extensions, or underground. Information received indicates there is no weeping tile. Repair cracks, and create barriers for water.

Open pit is in the hall, under the stairs, water table rising in that location can cause water run off/problems.

Once Drainage fixed - proceed with other aspects of the proposal.

Building Access - most have reached their normal expected life.

No existing foyer; water damage on floor currently. Build it in, however does not address handicap access.

5% slope on the handicap ramp; it has to be that size to accommodate the slope. Concrete foundation, concrete floors. The addition would require stairs removal. Stairs, the supports require changes.

Cost table includes everything that we could think of. There is overlap in some cost items. Depends on which one you go with, depends on which phasing to go with.

Looking to change the basement to provide access for residents use, social. etc. If kitchen items are not included in basement, they would simply be removed.

Change the basement access to the northeast. Also the stage access.

South west side addition; would include new kitchen, bar area, storage room, coatroom. Truss, floor joist system. Most complicated is tying into the existing structures and ensure there is no shifting.

Council discussed various options for the renovations.

Open patio deck; good to have it hidden/sheltered. Parking pedestals would also be of great benefit. Deck would be considered last phase.

Would be best to have the bulk of items on the main floor. Included the interior hard wood floor.

Council discussed various aspects of the proposal.

#### NEW BUSINESS

##### 1. Community Garden Area

Barry requested permission to have west end of soccer field turned up for community garden. Council would like it to go in on a volunteer basis, vs. village resources put in. The plan is to break the land and work the land, up in preparation for next year.

Barry is willing to spearhead. Council was in agreement, with the stipulation that the expectation would be all volunteer input.

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2. Request to Roll Unpaid Village Accounts to Tax Roll

#72/13

Councillor Booth made a motion to approve the request to roll unpaid village accounts to the tax roll.

Carried.

3. CAO Request Additional Hours to implement OHS Program

#73/13

Councillor Booth made a motion to go in camera, 8:25 pm.

Carried.

#74/13

Councillor Booth made a motion to come out of camera, 8:30 pm.

Carried.

#75/13

Discussion progressed regarding the amount of time that would be required to generate and implement the plan.  
Councillor Booth made a motion to approve CAO Fuller to work an additional 35 hours on the OHS Plan. These hours are to be banked, preferable for the office to be closed while working on the plan.

Carried.

4. Post Office Truck Damage

Discussion progressed regarding the damages that have occurred.  
CAO Fuller to contact Canada Post representative to find out if there is anything prohibiting the village from gating the entrance off.  
Any future damages will be reported to the police.

Public Works Shop storage

Council has received several inquiries regarding keys and access to the shop.  
CAO Fuller to confirm that additional keys have only remained with staff.

CAO REPORT

July 2013 CAO Report generated for Council Review.  
There were no questions presented from council regarding the report.

FINANCIAL

#76/13

Councillor Booth made a motion to approved the financials as presented.

Carried.

ADJOURNMENT

#77/13

Councillor Booth made a motion to adjourn the meeting at 9:13pm.

Carried.

NEXT MEETING

Regular Meeting of Council August 12 , 2013, 7:00 pm.

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Councillor Jarred Booth

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CAO Theresa Fuller