

JANUARY 2014 MEETING MINUTES

VILLAGE OF BITTERN LAKE

REGULAR MEETING OF COUNCIL

January 6, 2014 @ 7:00 pm in the Village Office.

IN ATTENDANCE

Mayor Kerry Grettum
Councillor Chuck Jarvis

Deputy Mayor Charlie Debnam
CAO Theresa Fuller

CALL TO ORDER

#01/14

Mayor Grettum made a motion to call the meeting to order at 7:00 pm.

Carried.

AMENDMENTS AND

ACCEPTANCE OF AGENDA

#02/14

Deputy Mayor Debnam made a motion to accept the agenda as presented.

Carried.

CONFIRMATION OF

MINUTES

#03/14

Councillor Chuck Jarvis made a motion to accept the minutes as presented.

Carried.

GUESTS

Bittern Lake DEM - Chris MacLennan MEP Update

On December 19, DEM MacLennan, CAO Fuller and Mayor Grettum met with Dieter Langer from AEMA. This was to discuss the Municipal Emergency Plan and go through a table top exercise.

It was a very good experience, and the village will receive an action list of the items to address and follow up on to improve the plan.

DEM MacLennan will proceed to take the Public Information Officer course in March this year.

CAO Fuller requested PW Foreman Brattinga to proceed with checking into the hall and generator connections.

Discussion about planning a public information session came about. The village will arrange to proceed. It will be booked for sometime in February.

Action plan will be developed and implemented.

CORRESPONDENCE

City of Camrose Water Increase

The water will be increased at the beginning of the year. CAO Fuller to have cost comparisons to present at next meeting.

County of Camrose Development Agreement

#04/14

Deputy Mayor Debnam made a motion to approve the agreement.

Carried.

Emergency Preparedness Training

Upcoming training events, council members to check their calendars. DEM Chris MacLennan will be attending the Public Information Officer training in March, Mayor Grettum will confirm availability to attend the same.

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UNFINISHED BUSINESS

1. Bittern Lake Community Association Update - Earl (Charlie) Debnam
Darts have resumed at the hall on Friday's. The recent Friday did not have as many people in attendance, 11 showed up. Zumba is happening three times each week. The weekly activities have been helping to keep the annual expenses covered. The hall board is looking at updating the lighting, and installing the baseboards. They are working on planning a bottle drive.
2. Alberta Animal Services Annual Contract
Councillor Jarvis made a motion to approve the contract at two patrols per month.
#05/14
Carried.
3. Council and Staff Christmas/Annual Get together
The date was selected and menu briefly discussed.
4. 01.14 Municipal Emergency Management By-law
Councillor Jarvis made a motion to approve first reading of Bylaw 01.14.
#06/14
Carried.
- Deputy Mayor Debnam made a motion to approve second reading of Bylaw 01.14
#07/14
Carried.
- Deputy Mayor Debnam made a motion to approve the third and final reading of Bylaw 01.14.
#08/14
Carried Unanimously.
5. 02.14 Procedural Bylaw
Deputy Mayor Debnam made a motion to approve first reading of Bylaw 02.14.
#09/14
Carried.
- Councillor Jarvis made a motion to approve the second reading of Bylaw 02.14.
#10/14
Carried.
- Mayor Grettum made a motion to approve the third and final reading of Bylaw 02.14.
#11/14
Carried Unanimously.

NEW BUSINESS

1. City of Camrose Water increase
Reviewed earlier in agenda.
2. Postage increase scheduled in March
Options to be presented. Next meeting.
3. County of Camrose - Development Agreement Approval
See earlier section of the agenda.

CAO REPORT

January 6, 2014 CAO Report generated for Council Review.
There were no questions presented.

FINANCIAL

- Councillor Jarvis made a motion to approve the financials as presented.
#12/14
Carried.

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ADJOURNMENT

#13/14 Discussion progressed regarding the date and time of the next meeting.
Deputy Mayor Debnam made a motion to change the February meeting to
Wednesday, February 12, 2014; village council chambers. Carried.

#14/14 Deputy Mayor Debnam made a motion to adjourn the meeting at 8:42 pm. Carried.

NEXT MEETING

February 12, 2014, 7:00 pm Council Chambers

Mayor Kerry Grettum

CAO Theresa Fuller