

APRIL 2013 MEETING MINUTES

VILLAGE OF BITTERN LAKE

REGULAR MEETING OF COUNCIL

April 8, 2013 @ 7:00 pm in the Village Office.

IN ATTENDANCE

Mayor Ken Feth
Councillor Jarred Booth

Deputy Mayor Charlie Debnam
CAO Theresa Fuller

CALL TO ORDER

#37/13

Mayor Feth called the regular meeting of council to order at 7:04 pm

Carried.

AMENDMENTS AND

ACCEPTANCE OF AGENDA

#38/13

CAO Fuller requested the addition of 2012 Financial Audit, presentation by Brian King, to be added to the beginning of the agenda. Deputy Mayor Debnam requested the addition of the bottle drive to community hall update. Mayor Feth made a motion to approve the agenda with the addition of Brian King, Auditor to the beginning of the agenda and bottle drive added to Hall Update.

Carried.

CONFIRMATION OF
MINUTES

#39/13

Mayor Feth made a motion to approve the March meeting minutes, regular and Special meeting minutes.

Carried.

GUESTS

#40/13

Brian King with Brian King Professional Corporation - Delegated to prepare the 2012 Village Audit.

Brian went through the statement with the council.

Overall the village is in pretty good financial health. The village requires a large enough unrestricted surplus to cover operating until the taxes are collected. Additional recommendations were shared and discussion continued.

Mayor Feth made the motion to accept the financials as presented.

Carried.

CORRESPONDENCE

#41/13

Brian King - Brian King Professional Corporation 2012 Audit presentation

Discussion occurred earlier in the agenda.

Bookkeeping By Jill - New contract

Councillor Booth made a motion to approve Jill's Bookkeeping 2013 contract.

Carried.

Municipal Affairs - Community Hall Kitchen Approval

Presented for information purposes.

Municipal Affairs - Invitation to apply Municipal Excellence Award

Presented for information purposes.

Camrose County - SDAB Joint Agreement

Discussion progressed.

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#42/13

Mayor Feth made a motion to approve the SDAB joint agreement.

Carried.

UNFINISHED BUSINESS

1. Bittern Lake Community Association Update - Deputy Mayor Debnam

The bottle drive is scheduled for April 27, 2013. Usually they use a trailer supplied by Deputy Mayor Debnam. Deputy Mayor Debnam requested if the hall association could use the newly purchased village trailer.

All council members agreed it would be acceptable.

Darts is still going, they may be wrapping it up, discussion to consider continuing with different activities. Several residents have expressed a desire to try and evolve the hall into two parts, one hall and one community drop in centre. More and more people are beginning to use it and see what is happening.

Mother's Day pancake breakfast will be hosted in May. The association's last meeting will be in June; July and August they will not meet.

Discussion progressed regarding hall improvements. Council chatted about the possibilities. One option that came forward was to build an addition upstairs, which would include a kitchen and some storage. Then proceed with gutting the basement and renovate it into a drop in centre. The two sections would then be locked off from each other, that way hall rentals would not have access to the basement facilities.

CAO Fuller asked council if they would still like her to arrange the water heater replacement, with this potential change in plans. They requested CAO Fuller to delay having the repair completed until they are more certain of the renovations direction.

Deputy Mayor Debnam and Councillor Booth will have discussions with the hall association in May to find out the interest in proceeding with these new ideas.

NEW BUSINESS

1. Garbage Can and Cigarette butt container locations.

We have three garbage cans and two pet waste disposal. (with bags and garbage cans) 5 garbage cans.

Council did not express a preference in locations. CAO Fuller will work with Public works to determine locations.

2. Capital Budget Discussion

Council briefly reviewed the budget listings provided by CAO Fuller.

Council requested CAO Fuller to remove the recycling area gate system

Council also requested CAO Fuller to remove the alley culverts from Basic Municipal Transportation Grant, as it will be covered within the scope of the Drainage project.

Council had decided to go through the Capital Projects in greater detail in the May Council meeting. They had indicated the need to engage the community Association for feedback on the Hall.

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CAO REPORT

April 2013 CAO Report generated for Council Review.
Council did not have questions.

FINANCIAL

#43/13

Mayor Feth made a motion to approve the financials as presented.

Carried.

ADJOURNMENT

#44/13

Mayor Feth made a motion to adjourn the meeting at 8:40 pm.

Carried.

NEXT MEETING

Regular Meeting of Council May 13 , 2013, 7:00 pm.

Mayor Fen Feth

CAO Theresa Fuller