

OCTOBER 2016 MEETING MINUTES

VILLAGE OF BITTERN LAKE

REGULAR MEETING OF COUNCIL

October 12, 2016 @ 7:25pm in the Village office

IN ATTENDANCE: Mayor Charlie Debnam Deputy Mayor Chuck Jarvis
Councilor Angela Lorente CAO Jill Tinson

CALL TO ORDER Mayor Debnam made a motion to call the Regular Meeting to order at 7:23pm
#168/16 Carried.

AMENDMENTS AND
ACCEPTANCE OF AGENDA Mayor Debnam made a motion to accept the agenda and amendments as
#169/16 presented.
Carried.

CONFIRMATION OF
MINUTES Deputy Mayor Jarvis made a motion to accept meeting minutes as presented.
#170/16 Carried.

GUESTS Anjah Howard
Albert Krause

NEW BUSINESS
Presentation from Albert Krause
Approved by County of Camrose, with conditions. Possible annexation into Village of Bittern Lake, extra taxation available, but extra workload. The current plan is for 7 lots as previously discussed.
Reference was made to a map previously provided by City of Camrose. Anjah referred to County Council not having an issue with annexation into Bittern Lake, if it was an uncontested annexation. There is a property on the quarter section that could cause a concern. Possible single parcel sub-division of 7 lots for now, then annex just this parcel into Village border, by writing to the Minister of Municipal Affairs, copy to County, possible cost of under \$500 to do the application. Information is required.

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If it is contested then we would need a different planner, as she cannot represent both sides. The current subdivision is valid until May 2017, he could apply for another extension, he has concerns with the conditions placed by Camrose Municipal Planning Commission, if he does not want to comply he could let the subdivision die naturally in May, or start a new subdivision, the conditions could end up with the some of the same, unless Transportation change their minds on the intersection or Council were to change their minds on some conditions. It may not make any difference, ultimately if annexed in first, it can be dealt with on one board.

As the road belongs to Bittern, servicing belongs to the Village it makes sense for the Tax dollars to be paid to the Village too.

He is open to more development in that area, therefore it makes more sense to annex the whole quarter section. The County would not want a quarter section back to them, as it does not make economical sense. Timeline for development, once approval is received perhaps in the New Year, it would depend on Government approval for an annexation. May need to be rezoned, along with other considerations according to Bittern Lake Bylaws and not County.

Municipal development plan would be required under new MGA. He feels an answer from Council, the sooner the better. There are still several factors to take into account, roads, drainage, water, sewer and more. Decision of Council if they wish to annex the ground into Bittern Lake boundary, this would be the first step. New Council since this was first bought to Council. Would he have to re-submit or accept the application as previously submitted. Access road was mentioned, and this needs to be looked at and agreed upon, where? Municipal Government has ultimate power over annexing parcels of land, they can mitigate, if uncontested then all should go smoothly. Suggestion was to talk to the land owner about changes, keep the land use the same as current for the owner.

Council thanked both Albert and Anjah and they both left at 8:40pm

There is a lot of information within the development, it has been ongoing for several years. The conditions of a contribution towards an intersection development. Restrictions on accesses from proposed properties. The access cannot be next to the pumphouse, as the land will not cope with it. Martin Ave is not designed for a lot of traffic use, need to look at other options. Alberta Transportation has put conditions on the intersection with South Bittern Lake Road and Highway 13, it could need to be changed with increased traffic in the future. Any funds taken from future developments will contribute to this, so that the funds are available when any upgrade is required.

Before a decision can be made, Council request a training session with the County Planning Authority (Anja Howard), to be able to make a fully informed decision. Mayor Debnam made a motion for CAO to arrange a training session.

#171/16

Carried.

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CORRESPONDENCE

#172/16 Local Government Leadership Regional - for CAO to attend
Mayor Debnam made a motion for CAO to attend training session. Carried.

Carbon Tax Rebate - information only
Alberta Historical Resources Foundation's Heritage Awards - unsuccessful
Canada Post review - CUPW survey
Parkland Regional Library - information update completed

Neptune Water Meter Reader not supported passed December 2016, borrowing is possible if it fails, but look into replacement costs, and Grant to cover replacement if necessary in the future.

UNFINISHED BUSINESS

Bittern Lake Hall Lease - To be looked at once Board is established.
Bucks for Wildlife update not available yet

#173/16 Capital Projects (TNT) - Skate Rink upgrades as per grant funds available.
Mayor Debnam made a motion to approve upgrades as presented. Carried.

Soccer field/Campground - Result of survey determined by public opinion that a campground is not wanted.

#174/16 Mayor Debnam made a motion to deny a Campground as presented. Carried.

Alarie Asset Management was established several years ago and is no longer in existence, the assets will be distributed back to the Municipalities. It is going to Queens Court in December 2016, and we will be notified once it is resolved.

#175/16 CDSS Village representative, please appoint Heather Leslie as the new Village Representative.
Mayor Debnam made a motion to approve the representative as presented. Carried.

NEW BUSINESS cont'd

Poultry Bylaw - more work to be done for next month's Council meeting, compared to other Villages in the County and area.

#176/16 Fortis Franchise Fee - increase or not
Mayor Debnam made a motion not to increase the Fortis Franchise Fee as presented. Carried.

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Fortis will be changing the street lights to LED within the Village, this will make a dark sky.

#177/16

Mayor Debnam made a motion to request Fortis to change all lights to LED as presented.

Carried.

Royal Canadian Legion Advert - for Hall bookings.

Deb McArthur is New booking Manager, please set up an email address. hallbookings@villageofbitternlake.ca and clean-up e-mail accounts.

#178/16

Councilor Lorente made a motion to approve advertisement as presented.

Carried.

Safety Codes Services Agreement, Camrose takes care of the Safety Codes and Quality Management Plan - signature required from Village on the Agreement.

#179/16

Mayor Debnam made a motion to approve agreement as presented.

Carried.

Public Works Listing

#180/16

Mayor Debnam made a motion to accept the Public Works report as presented.

Carried.

Road Gravel for Lagoon road - purchase of 60 tonnes @ \$18.25 per tonne = total \$1095.00 plus GST. There is room in the budget for this.

#181/16

Mayor Debnam made a motion to approve the purchase as presented.

Carried.

#182/16

Mayor Debnam made a motion to go in camera at 9:00pm.

Carried.

#183/16

Mayor Debnam made a motion to return from in camera session at 9:10pm

Carried.

Residential Sewer back-up, goodwill offer from Council.

#184/16

Mayor Debnam made a motion to present the offer as discussed.

Carried.

CAO REPORT

#185/16

Mayor Debnam made a motion to accept the CAO report as presented.

Carried.

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FINANCIAL

#186/16

Mayor Debnam made a motion to accept the financials as presented.

Carried.

CONFIDENTIAL ITEMS

#187/16

Personnel Evaluation - CAO - FOIPP Action Section 17

Mayor Debnam made a motion to go in camera at 9:23pm.

Carried.

#188/16

Mayor Debnam made a motion to return from in camera session at 9:42pm

Carried.

#189/16

Mayor Debnam made a motion to approve as per approved budget.

Carried.

ADJOURNMENT

#190/16

Mayor Debnam made a motion to adjourn at 9.43pm.

Carried.

NEXT MEETING

November 9, 2016 - 7.00pm Council Chambers

These minutes approved this 9th day of November, 2016.

Mayor Earl Debnam

CAO Jill Tinson

