

NOVEMBER 2017 MEETING MINUTES

VILLAGE OF BITTERN LAKE

REGULAR MEETING OF COUNCIL

November, 2017 @ 7:00pm in the Village office

IN ATTENDANCE:

Mayor Charlie Debnam

Councillor Angela Lorente

Deputy Mayor Jarred Booth

CAO Jill Tinson

CALL TO ORDER

Mayor Debnam made a motion to call the Regular Meeting to order at 7:06 pm

#209/17

Carried.

AMENDMENTS AND
ACCEPTANCE OF AGENDA

Mayor Debnam made a motion to accept the agenda and amendments as modified.

#210/17

Carried.

CONFIRMATION OF
MINUTES

Mayor Debnam made a motion to accept October Organizational meeting minutes as presented.

#211/17

Carried.

#212/17

Mayor Debnam made a motion to accept October meeting minutes as presented.

Carried.

GUESTS

Clarence Hastings - CDSS

NEW BUSINESS

CDSS 2018 Budget Review presentation from Clarence Hastings.
Request a Municipal amount of \$1,535.25, along with a provincial amount of \$6,141.00 for a total of \$7,676.25 for CDSS as shown in their Budget. Clarence thanked Council for their time.

More notice of Summer In The Park, to be put on website, water bills etc in advance.

Mayor Debnam made a motion to approve the Municipal and Provincial amounts for CDSS 2018 Budget presented.

#213/17

Carried.

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Request approval for Heather Leslie to continue as representative for the Villages within Camrose County.

#214/17

Mayor Debnam made a motion to approve Heather Leslie as the Village representative for CDSS as presented.

Carried.

Clarence Hastings thanked Council for their time and approvals, he left Council Chambers at 7:12pm

CORRESPONDENCE

Munis 101 - Councillors found it not useful, new programs information. Geared to larger communities, therefore not relevant to smaller Municipalities. Comments to be passed to Government in response. Other communities had the same response.

#215/17

CDSS - Victim Services, request for donation. We are fully allocated this year. Mayor Debnam made a motion to deny the request at this time for donation.

Carried.

Parkland Regional Library - unnecessary for a visit from Dwight Nagel, request pamphlets for public information on services available.

#216/17

Mayor Debnam made a motion for CAO Tinson to discuss with Anna Alexander for information for public.

Carried.

Recycle my cell - More aimed at larger communities, information only.

E-mail clean ups, have been processed as requested by Council.

MSI Funding has been received and once projects have been paid the remainder will be reinvested.

Computer key fob recording request to Software provider, this project is still being worked on by their developer. The deposits are recorded, but there needs to be a better way.

FGTF Grant online lock out from November 27, 2017 until March, 2018. Allocation is received, therefore there are no concerns with this.

Equalized Assessment from Municipal Affairs updated information for Council.

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UNFINISHED BUSINESS

Briefing from TNT Consultants; updates concerning 2017 projects.

Fire/Flushing Hydrant replacement with a 6" hydrant, information by e-mail from Tyler Brake, TNT Consultants.

#217/17

Councillor Lorente made a motion to approve the 6" hydrant as presented.

Carried.

Updates on other projects forwarded to Council for information purposes.

NEW BUSINESS

Water connection request SW 06-47-20-W4, at the land owners costs, including our Engineer (TNT Consultants) costs and the application fee for connection. This also involves where the water line runs along the highway for him to connect to. We do have room within our allocation.

Mayor Debnam made a motion that CAO investigate our allocation agreement.

Mayor Debnam made a motion to accept the Camrose County request for connection as presented.

#218/17

Carried.

Procedural Bylaw #05/17

To change Procedural Bylaw, Section 3, item 3, Council Meeting Regular Meetings shall be held on the second Thursday of each month.

#219/17

Mayor Debnam made first reading of Procedural Bylaw #05/17.

Carried.

#220/17

Mayor Debnam made second reading of Procedural Bylaw #05/17.

Carried.

#221/17

Mayor Debnam made third and final time read and passed unanimously of Procedural Bylaw #05/17.

Carried.

Hall Board

Several ideas were brought to Council by the Hall Board for improvements to the building, looking at wheelchair access, washroom, storage etc.

Mayor Debnam asked CAO to discuss with Project Engineer for options to be presented to Council for consideration.

#222/17

Carried.

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Recycling

Request it's made easier to use, possibly pictures of what should be put in which bins. The pricing is within budget, with no intention of increase, please make sure there is a contract in place.

#223/17

Mayor Debnam made a motion to approve use of Village equipment for the Recycling Contractor to load their trailer as presented.

Carried.

Request for Address change

Request from resident to clarify address number system and rectify as necessary. Deputy Mayor Booth asked that CAO discuss with Anjah Howard, Planning Manager for advice.

#224/17

Carried.

Assessment Review Board Member

Please appoint a representative from Council, or a member at large.

Purchase of trailer

Three quotes provided to Council.

Councillor Lorente made a motion to purchase trailer from Martin Deere under MSI capital funding as presented.

#225/17

Carried.

Possible change to storage fees due to alarm and heating systems installed, will be revisited in 2018.

PUBLIC WORKS LISTING

#226/17

Mayor Debnam made a motion to accept Public Works listing as presented.

Carried.

CAO REPORT

#227/17

Mayor Debnam made a motion to accept CAO Report as presented.

Carried.

FINANCIAL

#228/17

Mayor Debnam made a motion to accept financials as presented.

Carried.

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CONFIDENTIAL ITEMS

NONE

ADJOURNMENT

#229/17

Mayor Debnam made a motion to adjourn at 9:37pm

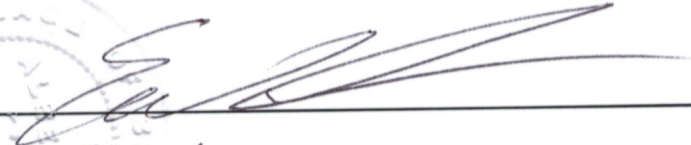
Carried.

NEXT MEETING

Next Regular Council Meeting
December 14, 2017 - 7.00pm Council Chambers

These minutes approved this 14 day of Dec 2017.

Mayor Earl Debnam



CAO Jill Tinson



