

# MARCH 2017 MEETING MINUTES

VILLAGE OF BITTERN LAKE

REGULAR MEETING OF COUNCIL

March 15, 2017 @ 7:00pm in the Village office

## IN ATTENDANCE:

Mayor Charlie Debnam  
Councillor Angela Lorente

Deputy Mayor Chuck Jarvis  
CAO Jill Tinson

## CALL TO ORDER

**#32/17**

Mayor Debnam made a motion to call the Regular Meeting to order at 7:03pm

Carried.

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## AMENDMENTS AND ACCEPTANCE OF AGENDA

**#33/17**

Mayor Debnam made a motion to accept the agenda and amendments as presented.

Carried.

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## CONFIRMATION OF MINUTES

**#34/17**

Mayor Debnam made a motion to accept February meeting minutes as amended by Council.

Carried.

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## GUESTS

NONE

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## CORRESPONDENCE

Fortis Earth Hour March 25 from 8:30pm to 9:30pm.

**#35/17**

Fortis/Battle River Power Co-op - Boundaries to be confirmed. Fortis Franchise Agreement is in place for service within the Municipal Boundaries. Mayor Debnam made a motion not to challenge Boundaries and remain with Fortis as per Franchise Agreement.

Carried.

**#36/17**

Fortis Community Grant opportunities available for Community Services. Mayor Debnam made a motion not to take to Community Association for discussion.

Carried.

Fortis Street light conversion, application has been sent to Alberta Utilities Commission.

Tim Hortons - Pitch-in week April 22-29, 2017.

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Fort McMurray Operation Re-leaf, Communities in Bloom connection, would Council be interested in donating to plant more trees in their community. Mayor Debnam made a motion to deny the request for donation, as there is no fee schedule.

**#37/17**

Carried.

Parkland Regional Library - How would Council like to assign the population to the various libraries.

**#38/17**

Mayor Debnam made a motion to assign 100% to Camrose Library.

Carried.

2017 Municipal Elections information, Registration of Candidates. Municipal elections will occur October 16, 2017. Information is available at the Village Office.

Letter from Alberta Municipal Affairs, invitation to provide submissions for the 16th Annual Minister's Award for Municipal Excellence.

Federal Budget Day - March 22, 2017.

CDSS Board Meeting minutes presented for information only.

UNFINISHED BUSINESS

A. Krause is in conversation with Alberta Transportation about any implications.

**Bittern Lake Community Hall Lease**

Hall Board have signed the lease and presented to Council to determine length of lease.

**#39/17**

Mayor Debnam made a motion to approve a five year lease to the Bittern Lake Community Association as presented.

Carried.

**Water Meter Reader**

Three quotes presented to Council for consideration. Motion # 200/16 was passed in November to apply for MSI Capital Funding, this has been applied for.

**#40/17**

Mayor Debnam made a motion to accept Quotation # 00114231 for a Trimble-Upgrade as presented, when the current equipment needs replacing.

Carried.

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### **AED's**

Comparison between two suppliers. Another supplier was suggested to include training and first aid courses. For use at Hall.

Mayor Debnam suggested more information be researched and presented at future Council meeting.

### **Poultry Pilot Project**

Draft pilot project for Village residents, presented to Council for review.

Adjustments made, revisit at next Council Meeting.

### **Post Office - new boxes**

Request for change in placement of future additional boxes.

**#41/17**

Mayor Debnam made a motion to deny a change to the original request.

Carried.

### **Sidewalk upgrades**

To move recycled tire pathway to Skate Shack to rink and pour cement sidewalk along the front of the building to accommodate run-off and drain away surface water.

**#42/17**

Mayor Debnam requested CAO discuss with contractor for future presentation to Council.

Carried.

## NEW BUSINESS

### **Newsletter**

Presented to Council for comments, changes to be made and go out with water bills.

### **Request for Decision**

Diffuser to be purchased with funds donated to the Village Office by Camrose Booster. For air purification as required.

**#43/17**

Mayor Debnam made a motion to approve purchase a diffuser as presented.

Carried.

### **Request for Decision**

Transfer of funds request to cover monies spent on Capital Projects in 2016.

**#44/17**

Mayor Debnam made a motion to approve transfer of funds as presented.

Carried.

## PUBLIC WORKS LISTING

**#45/17**

Mayor Debnam made a motion to accept Public Works listing as presented.

Carried.

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**Request for Decision**

Appointment of Returning Officer to be Louise Lewis for 2017 Election.

**#46/17**

Councillor Lorente made a motion to approve Returning Officer as presented.

Carried.

CAO REPORT

**#47/17**

Mayor Debnam made a motion to accept CAO Report as presented.

Carried.

FINANCIAL

No Financial reports available due to computer issues.

**Information for Council:** Municipal Grant spreadsheets and Statement of Financial Expenditures for; Federal Gas Tax, MSI Capital and MSI Operating for 2016 to be reported to Government.

**#48/17**

Mayor Debnam accepted MSI Funding reports as presented.

Carried.

CONFIDENTIAL ITEMS

None

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ADJOURNMENT

**#49/17**

Mayor Debnam made a motion to adjourn at 8:24pm.

Carried.

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NEXT MEETING

**#50/17**

April 12, 2017 - 7.00pm Council Chambers

These minutes approved this 12 day of April, 2017.

  
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Mayor Earl Debnam

  
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CAO Jill Tinson