

JUNE 2017 MEETING MINUTES

VILLAGE OF BITTERN LAKE

REGULAR MEETING OF COUNCIL

June 14, 2017 @ 7:00pm in the Village office

IN ATTENDANCE:

Mayor Charlie Debnam
Councillor Angela Lorente

Deputy Mayor Chuck Jarvis
CAO Jill Tinson

CALL TO ORDER

#93/17

Mayor Debnam made a motion to call the Regular Meeting to order at 7:01 pm

Carried.

AMENDMENTS AND
ACCEPTANCE OF AGENDA

#94/17

Mayor Debnam made a motion to accept the agenda and amendments as presented.

Carried.

CONFIRMATION OF
MINUTES

#95/17

Mayor Debnam made a motion to accept May meeting minutes as presented.

Carried.

GUESTS

Margaret Holliston - CDSS
Garry Zetsen
Tyler Brake - TNT Consultants
Marcel Boisvert - Martin Deerline
Kurtis Brattinga - Public Works

Presentation from CDSS - Margaret Holliston

Summer visit to share the CDSS 2016 Annual Report, and leave some brochures in the lobby area for the Public.

CDSS Representative will be required to be reappointed in November, current representative Heather Leslie is looking to continue.

Provincial Office shared recognition of CDSS 50th Birthday event, and thanked them for recognition of the CDSS staff.

Clarence Hasting has interviewed for Summer in the Park, coming to Bittern Lake July 17 to 21, 2017.

Council thanked Margaret for her presentation and the services CDSS provide. Margaret left the meeting at 7:18pm.

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Presentation from Garry Zetsen

Garry is looking at a Road closure of the existing of Road allowance, this will be handled through County of Camrose and Village of Bittern Lake, and he will also consolidate the title.

Surveyors are doing a drainage plan, so may see Surveyors in the area.

Development to progress according to Camrose County and Village Bylaws.

Application has been made to sub-divide his commercial lots.

Council thanked Garry for his presentation, Garry in turn thanked Council for their time, and he left the meeting at 7:31 pm.

Presentation from Tyler Brake - TNT Consultants

Overview of all the projects;

Waste Water Lagoon, Waste Transfer Location, Public Works Shop, Alarm System upgrade, Village Office Exterior Drainage.

#96/17

Mayor Debnam made a motion to proceed with the Waste Water Lagoon desludging.

Carried

#97/17

Mayor Debnam made a motion to go with Fluent for the Security and Alarm System upgrade.

Carried.

Waste Transfer upgrades, Open House meeting July 19th, 2017 to be confirmed, and advertised.

#98/17

Public Mayor Debnam made a motion to go ahead with the Public Workshop upgrades as presented.

Carried.

Council thanked Tyler for his presentation and he left at 7:55pm.

Presentation from Marcel Boisvert - Martin Deerline and Kurtis Brattinga - Public Works Assistant

Public Works Equipment, replacement items for discussion.

Replace the small tractor with a more efficient and more horsepower for use around the Village.

Gas Gator to replace current vehicle, quieter and newer cab enclosure is safer and more user friendly, less glass, converts for more uses.

Replace current ride on mower with a zero turn, more efficient equipment.

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#99/17 Mayor Debnam made a motion to leave Council chambers to review equipment at 8:00pm
Carried.

#100/17 Mayor Debnam made a motion to return to Council Chambers at 8.25pm.
Carried.

#101/17 Mayor Debnam made a motion to apply for Government funding for Public Works maintenance equipment.
Carried.

#102/17 Mayor Debnam made a motion to delay decision on trade in of equipment until there is a value from Martin Deerline.
Carried.

CORRESPONDENCE

Subdivision Application - Information only - will be presented at next Council Meeting

Conference and Energize workshop - Alberta Recreation & Parks - too far to travel
Subdivision Approval Notice received ref A & S Krause approved by County of Camrose

#103/17 Ag for Life - Donation request
Mayor Debnam made a motion to deny donation request as presented.
Carried.

#104/17 Municipal World Magazine, free subscription coming to an end, now we need to pay, online does not give as much information.
Mayor Debnam made a motion to approve should CAO find it useful.
Carried.

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UNFINISHED BUSINESS

Questions on Urban Hen Pilot Project
Alterations made, letter to be written to existing owner of chickens explaining the need for a license.

NEW BUSINESS

Request for Decision - Shed on commercial property as it not listed in Bylaw #339, Commercial District C.2. This is within the guide line of a maximum of 75% of lot coverage.

#105/17

Mayor Debnam made a motion to approve the shed as it complies with lot coverage within the Land Use Bylaw.

Carried.

Fire Hydrants

Skating Rink Hydrant will be replaced using funds previously applied for. Camrose Fire Department advised another hydrant outside Village Office. Incorporate with landscaping upgrade.

#106/17

Councillor Lorente made a motion to approve an additional hydrant outside Village office as presented.

Carried.

PUBLIC WORKS LISTING

#107/17

Mayor Debnam made a motion to accept Public Works listing as presented.

Carried.

CAO REPORT

#108/17

Mayor Debnam made a motion to accept CAO Report as presented.

Carried.

FINANCIAL

#109/17

Mayor Debnam made a motion to accept financials as presented.

Carried.

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CONFIDENTIAL ITEMS

#110/17 Mayor Debnam made a motion to go in camera at 9:03pm
Carried.

#111/17 Mayor Debnam made a motion to return out of camera at 9:20pm
Carried.

A property in the Village has two Land Titles, this was previously taxed as one assessment in error, this has now been corrected for 2017 tax notice. This was noticed and corrected after the Tax Bylaw had been passed, holding another meeting would involve additional costs, that would not be recovered by the change in revenue.

#112/17 Mayor Debnam made a motion to let the Tax Bylaw stand on the said property.
Carried.

Repairs needed after break-in at Village Administration Building. Repairs to rear man door, Garage door and side door to Post Office to be replaced with a metal door.

#113/17 Mayor Debnam made a motion to approve repairs and replacement door as presented.
Carried.

ADJOURNMENT


#114/17 Mayor Debnam made a motion to adjourn at 9:22pm
Carried.

NEXT MEETING

Next Regular Council Meeting
July 12, 2017 - 7.00pm Council Chambers
Deputy Mayor Charles Jarvis is unable to attend July meeting due to holidays.

These minutes approved this 12 day of July, 2017.

Mayor Earl Debnam



CAO Jill Tinson

