

**JULY 2015 MEETING MINUTES**

VILLAGE OF BITTERN LAKE

REGULAR MEETING OF COUNCIL

July 15, 2015 @ 7:00 pm in the Village Office.

IN ATTENDANCE:

Mayor Charlie Debnam  
Councillor Angie Lorente

Deputy Mayor Chuck Jarvis  
CAO Jill Tinson

CALL TO ORDER

#80/15

Mayor Debnam made a motion to call the Regular Meeting to order at 7:10 pm.

Carried.

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AMENDMENTS AND  
ACCEPTANCE OF AGENDA

#81/15

Mayor Debnam made a motion to approve the agenda as presented.

Carried.

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CONFIRMATION OF  
MINUTES

#82/15

Mayor Debnam made a motion to approve the June Meeting Minutes as presented.

Carried.

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GUESTS

None Present

CORRESPONDENCE

Alberta Waste Handling Quote

Presented for information purposes.

Water Operator Patterson Update

Presented for information purposes.

Water Initiative

Presented for information purposes.

UNFINISHED BUSINESS

2. Public Works Report Listing shared with council, opportunity for questions.

Grass cutting requested by Residents, and it was charged to residents.

Is the work spread amongst the staff?, CAO Tinson will be talking with staff.

Council were previously trying to curb all hours going to one staff member/family, causing problems if they all go on holidays together. Water Training, it has been sorted out with PW Assistant to be trained for the future, with succession planning in mind.

Call in to the City for coverage when staff are not available, i.e. sickness/surgery. We have the back-up. All in place with PW Assistant by previous CAO. Concern is the member of staff will stay, Village pays for training and then the staff member leaves.

He will sign contract and agree to terms, will do on-line course, save fees. We want the commitment from PW Assistant to complete the course and stay here. This years budget or next is the question.



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## NEW BUSINESS

### 2. Waste and Recycling Bylaw

Questions from Residents, difficulty accessing steps, CAO Tinson had been down there and had noted the first step is quite high. Alberta Waste Management was in and taking comments and ideas on changes, work in progress, things are changing as comments come in, he is taking care of it.

People standing at the edge of the bin throwing it over the corner, also same issue with people dumping Garbage, but it's not garbage, a deck cut up and put in, resident was told to cut it into pieces and put it in. Bylaw needs to be revisited, to include no construction/renovation materials. Sink, Roof tiles and ceramic tiles, also full due to 2 sinks in there. CAO Tinson looked and found wheelbarrow etc. Suggestion of signs, but we do need to specify.

Chains in there so they could not open it far enough, was suggested. Chain off the area?

Gates on there, gates open, talked about before. Same issues coming to the head again. Mayor Debnam pointed out that if you go to the Camrose Dump, they don't care, household, sink, deck.

You will be fined, can we pass cost on. Councillor Lorente quoted the Bylaw as not clear, need to change Bylaw. Need to be clear, as discussed by Mayor Debnam and Councillor Lorente. So we have a good look at others in the area. Possible for different bins and charged them, like businesses, permits in back of Bylaw for non-residents. More costs to Village if we add more.

Grass clippings put in bags and put in Garbage. Looking into signs.

**Tabled until August Meeting**

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### 1. Community Association Update

The Community Association is now on a break until September. The next scheduled events are: Block Party - August 29, 2015 and September 11th, 2015 will be a Trade Show.

The next Community Association meeting will be September 2, 2015.

#83/15

Council to approve a street closure for the August 29 Block Party.  
Deputy Mayor Jarvis.

Carried.

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### 1. Capital budget discussion

Not enough time left in the year to proceed with any Capital project, suggest revisit this towards the end of the year, November with next years budget in mind. Timeframe for spending, when does it run out. Needs looking at.

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3. Buck for Wildlife

A resident reported that some people had been camping in the area. This is Crown property and as such we cannot maintain the area.

Contact has been made with the relevant sources and information will follow.

Pass on Mayor Debnam's number and arrange contact, with him.

Mayor Debnam has a bunch of volunteers willing to help and preserve, trying to keep the area good.

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#84/15

4. CDSS Village Representative

Motion to appoint Tonya as the CDSS Village Representative completing the term vacated by current representative, Dirk Bannister.

Motion approved by Mayor Debnam and seconded by Deputy Mayor Jarvis.

Carried.

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# 85/15

Motion to appoint Tonya to continue to serve as CDSS Villages Representative from November 2015 to November 2016.

Motion approved by Deputy Mayor Jarvis and seconded by Councillor Angie Lorente.

Carried.

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#86/15

5. Assessor Contract Renewal

Motion to renew contract with KCL Consulting Inc. for 5 years beginning July 1st, 2015. \$17.75 per parcel, prior contract stated \$15.75 for 2007.

Motion made by Mayor Debnam and seconded by Councillor Angela Lorente.

Carried.

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CAO REPORT

Telus completely messed up in putting the bill in my name in full. Nothing should be linked to CAO Tinson personally, agreed by Council and CAO Tinson. Office 365 was not available, and when it was changed it was removed from personal accounts. Look into purchase as a package instead of on-line, so we have it on the computers without relying on on-line accessibility. CAO Tinson to look into purchase in 2016 for the two office computers, as we use the spreadsheets so much. Council was unanimous in agreement that needs to happen in 2016, when the current program comes up for renewal.

Cemetery Library/Binder will be available for viewing during office hours. Bring information up to date, will be done. Benches were going to be purchased by Historical Society.

Paperwork was left in the door handle, this was not a safe thing to do.



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Community Garden, next year we need to get on the ball, in May advertise plots available. Do not raid other peoples produce. Note on Water bills Jan/Feb/Mar, for booking the plots. Would Barry/Wendy keep the register of the garden plot? PW will get it ready, map it out ready for use in Spring.

Mayor Debnam made a motion to accept the CAO report as presented, seconded by Councillor Angela Lorente.

Carried.

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FINANCIAL

#87/15

Mayor Debnam made a motion to approve the financials as presented, seconded by Councillor Angela Lorente.

Carried.

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ADJOURNMENT

#88/15

Mayor Debnam made a motion to adjourn the regular meeting as 8.03 pm.

Carried.

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NEXT MEETING

August 19, 2015 - 7:00 pm Council Chambers

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Mayor Charlie Debnam

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CAO Jill Tinson

