

DECEMBER 2017 MEETING MINUTES
VILLAGE OF BITTERN LAKE
REGULAR MEETING OF COUNCIL
December 14, 2017 @ 7:00pm in the Village office

SCANNED
E-MAILED
DATE JAN - 8 2018

IN ATTENDANCE: Mayor Charlie Debnam Councillor Angela Lorente
Deputy Mayor Jarred Booth CAO Jill Tinson

CALL TO ORDER

Mayor Debnam made a motion to call the Regular Meeting to order at 7:01pm

#230/17

Carried.

AMENDMENTS AND
ACCEPTANCE OF AGENDA

Mayor Debnam made a motion to accept the agenda and amendments as presented.

#231/17

Carried.

CONFIRMATION OF
MINUTES

Mayor Debnam made a motion to accept November meeting minutes as presented.

#232/17

Carried.

GUESTS

Garry Zetsen, Dean and Don Steinwandt

NEW BUSINESS

Zetsen Master Builders Council presentation to new Council member (Deputy Mayor Booth) the ideas for the sub-division as discussed with previous Council. Garry thanked Council for their time and departed at 7:10 pm

Steinwandt property development, information discussion with Council. Don and Dean thanked Council for their time and departed at 7:20pm

CORRESPONDENCE

Minutes of CDSS Board Meeting, for Council information.

#233/17

Battle River Alliance, donation request
Mayor Debnam made a motion to deny the request, no room in the budget.

Carried.

Town of Taber request, too late for Council decision, presented for information purposes.

City of Brooks request, too late for Council decision, presented for Council information.

Parkland Regional Library, Flash drive provided to Village Representative, Councillor Lorente will look at.

Assessment Review board

Councillor Lorente made a motion to accept the position of Village Representative should it be required by Camrose County, CAO to confirm.

#234/17

Carried.

ASCHA - Alberta Seniors Communities & Housing Association presented for information only.

Builder Licensing, this is under City of Camrose, presented for information only.

Municipal Affairs - Approval of grant projects, presented for information only.

UNFINISHED BUSINESS

Addressing request from resident, deferred to Camrose County in November for advisement. Response from County Planning Manager presented to Council.

Mayor Debnam made a motion for CAO to write to resident with the suggestion from Planning Department as presented.

#235/17

Carried.

Briefing from TNT Consultants; updates concerning 2017 projects.

Waste Transfer Site - Access for walkers and cyclists to be different than car drivers, and Emergency gate to be installed for staff only.

Mayor Debnam made a motion to approve walkers and cyclists amendment to large gate and a man gate for emergency use by Staff as presented.

#236/17

Carried.

Village Signage, Benches, Chairs/Tables etc.

Centennial Signage quotation - please provide a proof of the sign.

Mayor Debnam requested a proof of the sign before approval, CAO to request from TNT.

#237/17

Carried.

Fire/Hydrant project - work to begin in Spring 2018

Water Pump-house Concrete floor upgrade - quotation provided, more information required, to be added to January 2018 Agenda.

Upgrade to lighting in Municipal buildings - quotes to follow

Village Hall Roof upgrades - information only, quotations to follow

Listing of Capital projects approved by Government

Listing of Capital projects waiting to be approved by Government

Recycling Contract for information only

ATCO Gas request for pipeline crossing suggestion. Suggestion by TNT Consultants to cross South Bittern Lake Road once for possible sub-division. Mayor Debnam made a motion to approve the suggestion as presented.

#238/17

Carried.

NEW BUSINESS - part 2

2018 Budget - RFD

Request from CAO to use 2017 as interim budget for 2018.

Mayor Debnam made a motion to approve 2017 budget for interim operating budget for 2018 as presented.

#239/17

Carried.

Investment to reserve funds - RFD

Request from CAO to invest \$1000 in each of the savings accounts, Village Reserves, Sewer Reserves and Waterline Distribution Reserves, until such time as the auditor provides information of the balances to be invested, as per financial statements.

Deputy Mayor Jarred Booth made a motion to approve the investments as presented.

#240/17

Carried.

Emerging Trends 2018

CAO and a member of Council to attend the full day seminar in Edmonton. Mayor Debnam made a motion for CAO to attend and if possible Councillor Lorente agreed to attend.

#241/17

Carried.

PUBLIC WORKS LISTING

#242/17

Councillor Lorente made a motion to accept Public Works Listing as presented.

Carried.

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CAO REPORT

#243/17

Includes additional update from Public Works
Mayor Debnam made a motion to accept CAO Report as presented.

Carried.

FINANCIAL

#244/17

Mayor Debnam made a motion to accept financials as presented.

Carried.

CONFIDENTIAL ITEMS

#245/17

Mayor Debnam made a motion to go in camera at 8:27pm.

Carried.

#246/17

Mayor Debnam made a motion to return from in camera at 8:47pm.

Carried.

#247/17

Mayor Debnam made a motion to approve CAO to carry over 7 days holiday to 2018 due to staff shortage in 2017.

Carried.

ADJOURNMENT

#248/17

Mayor Debnam made a motion to adjourn at 8:56pm

Carried.

NEXT MEETING

Next Regular Council Meeting
January 11, 2018 - 7:00 pm Council Chambers

These minutes approved this 11th day of Jan, 2018.

Mayor Earl Debnam



CAO Jill Tinson

