

August 2016 MEETING MINUTES

VILLAGE OF BITTERN LAKE

REGULAR MEETING OF COUNCIL

August 17, 2016 @ 7:00pm in the Village office

IN ATTENDANCE: Deputy Mayor Chuck Jarvis Councillor Angela Lorente
CAO Jill Tinson

CALL TO ORDER Deputy Mayor Jarvis made a motion to call the Regular Meeting to order at 7:00pm

#115/16 CARRIED

AMENDMENTS AND
ACCEPTANCE OF AGENDA

#116/16 Deputy Mayor Jarvis made a motion to accept the agenda and amendments as presented.

CARRIED

CONFIRMATION OF
MINUTES

#117/16 Deputy Mayor Jarvis made a motion to accept meeting minutes as presented.

CARRIED

GUESTS Barry Toms
Kerry Grettum

#118/16 Deputy Mayor Jarvis made a motion to excuse Mayor Earl (Charlie) Debnam from council meetings during his period of illness.

CARRIED

CORRESPONDENCE

How will the US election affect Alberta ?
Aptean to acquire Vadim
Parkland Regional Library - request for Agenda items for September meeting
Alberta Historical Resources Foundation - accepting our nomination
Municipal Affairs - MSI 2015 SFE requirements have been met
LGA information about upcoming courses
Municipal Affairs - Asset Management, information only
Legislative Assembly - MGA Bill 21
Joint Quality Management Plan - to be approved by Camrose County first



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UNFINISHED BUSINESS

Soccer field/Campground

Survey to decide on Public opinion. Admin to send out survey with water bills.

#119/16

Deputy Mayor Jarvis made a motion to send out survey as presented.

CARRIED

Animal Control Contract

Enforcement of Bylaw # 05/06 - Schedule "B" Penalties.

#120/16

Deputy Mayor Jarvis made a motion to enforce Bylaw as presented.

CARRIED

Residents to contact office initially, then will be passed to Animal Control if necessary.

#121/16

Deputy Mayor Jarvis made a motion for office to be contacted first as presented.

CARRIED

After hours contact in an emergency would be to Old MacDonald Kennels, notice in window.

#122/16

Deputy Mayor Jarvis made a motion to report in an emergency as presented.

CARRIED

Vary Patrol times to be able to reach people at home and patrol the Village

#123/16

Deputy Mayor Jarvis made a motion to vary patrols as presented.

CARRIED

NEW BUSINESS

Dog License Fees - Barry Toms requests the Village that they not to be charged late fees for Dog Licenses, due to family circumstances. They were made aware by staff that the fees had not been paid. Other owners who were late had paid their license fees, and the late fee, as per Bylaw #05/09. The pet license form also states that after January 31st, the fees would doubled. It was decided to discuss this request in camera later in this meeting.

#124/16

Deputy Mayor Jarvis made a motion to discuss in camera as presented.

CARRIED

Bittern Lake Community Association Permits

There will not be a Block Party held this year.

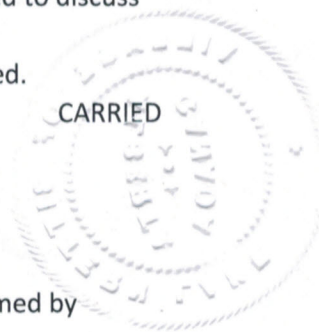
Show and Shine to be held September 10, 2016

Beer Garden Permit, next to the community Hall, times to be confirmed by Community Association.

#125/16

Deputy Mayor Jarvis made a motion to issue a permit as presented.

CARRIED



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Road Closure, along James Street from Alberta Avenue, at the south end of the Boulevard to the North end of James Street at Railway Avenue, between the hours of noon to 5pm to allow for vehicles to leave.

#126/16

Deputy Mayor Jarvis made a motion to issue a permit as presented.

CARRIED

Linear Tax Assessments - corrections to linear assessments, completed as per e-mail July 18, 2016 approved by Council.

#127/16

Deputy Mayor Jarvis made a motion to make corrections as presented.

CARRIED

Write Off Uncollectible debt which is now 3 years old, balance of interest charges was never paid, not worth taking it to court, they will not pay, as per e-mail July 28, 2016.

#128/16

Deputy Mayor Jarvis made a motion to write off debt as presented.

CARRIED

Agreement for Utilities

Resident is renting out his property, the owner will take responsibility for payment.

#129/16

Deputy Mayor Jarvis made a motion to accept agreement as presented.

CARRIED

Public Works Listing

Mr Grettum asked to speak, Deputy Mayor Jarvis agreed. Mr Grettum asked if there was going to be any work done on the Rink this year, CAO Tinson replied that it is being worked on.

#130/16

Deputy Mayor Jarvis made a motion to the listing as presented.

CARRIED

Capital Projects

Chlorine Pump replacement, request to apply to spent MSI Capital funds, approx \$5000.

#131/16

Deputy Mayor Jarvis made a motion to approve request as presented.

CARRIED

Garbage & Recycle facility, request permission to apply to spend MSI Capital funds. Estimated at \$38,000, however Council suggested \$50,000 be requested.

#132/16

Deputy Mayor Jarvis made a motion to approve request as presented.

CARRIED

Water Main Repairs at Hall, emergency repairs, request permission to apply to spend over 2 years, to include future repairs/replacements, approx \$50,000.

#133/16

Deputy Mayor Jarvis made a motion to approve request as presented.

CARRIED



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Public Works Equipment, replacement and new equipment is requested. Request permission to apply to spend \$7,800.

#134/16 Deputy Mayor Jarvis made a motion to approve request as presented.

CARRIED

Lagoon pump off , request to apply for Federal Gas Tax Funds to complete the project, estimated at the balance of \$147,000.

#135/16 Deputy Mayor Jarvis made a motion to approve request as presented.

CARRIED

Retype Capital Projects listing to include estimated values and motion numbers, this will be signed at the next Council meeting.

CAO REPORT

#136/16 Deputy Mayor Jarvis made a motion to accept the CAO report as presented.

CARRIED

#137/16 Deputy Mayor Jarvis made a motion to go in camera at 8:28pm

CARRIED

#138/16 Deputy Mayor Jarvis made a motion to come out of in camera at 8:47pm

CARRIED

Change to Office hours requested due to staff shortage, August 30, 31 and September 1st to be 9am to noon, this is to be displayed in the office window the close of business the working day before.

#139/16 Deputy Jarvis made a motion to accept the office hours as presented.

CARRIED

Change to Office hours requested due to staff shortage, September 6, 7, 8, to be 9am to noon, this is to be displayed in the office window the close of business the working day before.

#140/16 Deputy Jarvis made a motion to accept the office hours as presented.

CARRIED

Change to Office hours requested due to staff shortage, September 13, 14, 15, to be 9am to noon, this is to be displayed in the office window the close of business the working day before.

#141/16 Deputy Jarvis made a motion to accept the office hours as presented.

CARRIED



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Office closure requested due to staff shortage, September 16 and 19, this is to be displayed in the office window the close of business the working day before.

#142/16

Deputy Jarvis made a motion to accept the office hours as presented.

CARRIED

FINANCIAL

#143/16

Deputy Mayor Jarvis made a motion to accept the financials as presented.

CARRIED

#144/16

Deputy Mayor Jarvis made a motion to go in camera at 9:00pm

CARRIED

#145/16

Deputy Mayor Jarvis made a motion to come out of in camera at 9:05pm

CARRIED

#147/16

Discussion of Bylaw #05/09 Dog License fees, the decision was to enforce the Bylaw and therefore deny the request to waive fees.

Deputy Mayor Jarvis made a motion to deny request as presented.

CARRIED

ADJOURNMENT


Deputy Mayor Jarvis made a motion to adjourn at 9:07pm.


CARRIED

NEXT MEETING

September 21st, 2016 at 7pm

These minutes approved this 28 day of September, 2016.


Deputy Mayor Charles Jarvis


CAO Jill Tinson

