

**April 2017 MEETING MINUTES**

VILLAGE OF BITTERN LAKE

REGULAR MEETING OF COUNCIL

April 12, 2017 @ 7:00pm in the Village office

IN ATTENDANCE:

Mayor Charlie Debnam  
Councillor Angela Lorente

Deputy Mayor Chuck Jarvis  
CAO Jill Tinson

CALL TO ORDER

**#51/17**

Mayor Debnam made a motion to call the Regular Meeting to order at 7:00pm

Carried.

---

AMENDMENTS AND  
ACCEPTANCE OF AGENDA

**#52/17**

Mayor Debnam made a motion to accept the agenda and amendments as presented.

Carried.

---

CONFIRMATION OF  
MINUTES

**#53/17**

Mayor Debnam made a motion to accept March meeting minutes as amended by Council.

Carried.

---

GUESTS

Brian King

---

PRESENTATION

**#54/17**

Brian King presented 2016 Audit / Financial Report  
Mayor Debnam made a motion to accept 2016 Audit / Financial Report as presented

Carried.

Brian King gave advice to distribute surplus funds to reserve accounts for future use.

**#55/17**

Mayor Debnam made a motion to transfer funds to reserve accounts as per discussion.

Carried.

CORRESPONDENCE

Grace Energy - Solar & Wind Products  
Possibility of upgrading lights at the hall to energy efficient, as well upgrading alarm systems in Village owned buildings. CAO to look into grant funding to cover these expenses.

**April 2017 MEETING MINUTES**

VILLAGE OF BITTERN LAKE

REGULAR MEETING OF COUNCIL

April 12, 2017 @ 7:00pm in the Village office

FCM Donation Request

Federation of Canadian Municipalities - requesting \$50 annual donation.

**#56/17**

Mayor Debnam made a motion to accept donation request as presented.

Carried.

**RPM Environment**

Free Recycling collection of oil and antifreeze containers is being offered to businesses in our area. Business is based out of Spruce Grove. Possibility of adding this service to our Garbage/Recycling area.

**#57/17**

Mayor Debnam made a motion to do additional investigation to ensure this service is actually free and what the exact details are.

Carried.

Fortis Customer Appreciation Notice - in Calgary

Service Minister Letter - Supernet & /or broadband options available.

Senior Citizens - Volunteer Awards

Flag Shop - Offering Canada 150 Flags

Discussion - would council like to replace flags in front of Village office for Canada day. CAO will look into costs for replacing flags.

MGA - Correspondence

Bill 8 - Regional collaboration.

Bill 36 - as of May 15, 2017 it will be a Government requirement to wear a helmet when operating an off-road vehicle.

UNFINISHED BUSINESS

**AED and First Aid Courses**

3 options for First Aid training. Council would like to have CAO as well as one employee in Public Works to be trained in First Aid.

**#58/17**

Mayor Debnam made a motion for CAO to arrange First Aid training.

Carried.

AED machine purchase pricing options from 3 different companies.

Mayor Debnam made a motion to purchase an AED machine for the Community Association from ICON Safety.

**#59/17**

Carried.

**April 2017 MEETING MINUTES**

VILLAGE OF BITTERN LAKE

REGULAR MEETING OF COUNCIL

April 12, 2017 @ 7:00pm in the Village office

Councillor Lorente noted that the Community Hall requires an upgraded First Aid kit.

**#60/17**

Mayor Debnam made a motion to purchase a new First Aid kit from ICON Safety.

Carried.

**Urban Hen Pilot Project - Finalization**

Finalize penalty details, for hen owners that do not adhere to Provincial Standards of keeping Poultry.

**#61/17**

Mayor Debnam made a motion to set the fine at \$250.00

Carried.

Discussion about residents who already own hens, being grandfathered into the Urban Hen Pilot Project.

Urban Hen license dates will run from May 1-April 30 annually.

**#62/17**

Mayor Debnam made a motion to approve the Finalization of the Urban Hen Pilot Project to begin May 1, 2017

Carried.

NEW BUSINESS

**Community Garden Plots**

No residents have asked about Community Garden plots this year. As there were very few residents who were interested last year, therefore the Village office and Public Works will not be organizing plots this year.

Mayor Debnam Excused

**Variance**

Property on Railway Avenue - does not adhere to compliance bylaws.

Options from Camrose County Manager of Planning, as to how to proceed.

Recommendation to relax set backs, and allow variance with restrictions on future development.

**#63/17**

Deputy Mayor Jarvis made a motion to allow the variance and restrict future development on this property.

Carried.

Mayor Debnam Returned

**Sub-Division Referral Notice**

S. Haselwood sub-division notice in the Camrose County. Decision to agree or object is required by Camrose County before April 18, 2017.

**#64/17**

Mayor Debnam made a motion to agree to sub-division as presented.

Carried.

**CDSS**

50th Birthday celebration for CDSS on May 29, 2017 at Stoney Creek Centre.

Would Council like to send a birthday greeting.

**#65/17**

Mayor Debnam made a motion to send a greeting on behalf of the Village.

Carried.

**April 2017 MEETING MINUTES**

VILLAGE OF BITTERN LAKE

REGULAR MEETING OF COUNCIL

April 12, 2017 @ 7:00pm in the Village office

**Water Rates**

Discussion about increasing the water rates for 2017 to offset increase in water expenses.

**#66/17**

Mayor Debnam made a motion to increase water rates, update water bylaw and present at next council meeting.

Carried.

PUBLIC WORKS LISTING

**#67/17**

Mayor Debnam made a motion to accept Public Works listing as presented.

Carried.

CAO REPORT

**#68/17**

Mayor Debnam made a motion to accept CAO Report as presented.

Carried.

FINANCIAL

**#69/17**

Mayor Debnam made a motion to accept financials as presented.

Carried.

CONFIDENTIAL ITEMS

None

---

ADJOURNMENT

**#70/17**

Mayor Debnam made a motion to adjourn at 9:22pm

Carried.

---

NEXT MEETING

**#71/17**

Annual Budget Meeting  
April 26, 2017 - 7.00pm Council Chambers

**#72/17**

Next Regular Council Meeting  
May 10, 2017 - 7.00pm Council Chambers

These minutes approved this 10 day of May, 2017.

Mayor Earl Debnam

CAO Jill Tinson