

## SEPTEMBER 2010 MEETING MINUTES

VILLAGE OF BITTERN LAKE

REGULAR MEETING OF COUNCIL

September 13 2010 @ 7:00 pm in the Village Office.

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<u>IN ATTENDANCE</u>	Mayor Sendeki Councillor Booth	Deputy Mayor Debnam CAO Fuller
<u>CALL TO ORDER</u> #97/10	Mayor Sendeki called the regular council meeting to order at 7:03 pm.	
		Carried.
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<u>AMENDMENTS AND</u> <u>ACCEPTANCE OF AGENDA</u>	Mayor Sendeki made a motion to accept the agenda as presented.	
#98/10		Carried.
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<u>CONFIRMATION OF</u> <u>MINUTES</u>	Mayor Sendeki made a motion to accept the minutes as presented.	
#99/10		Carried.
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<u>GUESTS</u>	Gordon Budd - no issues to present. Jared Booth - no issues to present.	
<u>CORRESPONDENCE</u>	<u>BRAED - Alberta Eastern Corridor Project Invitation</u> Mr. Budd to attend on our behalf.	
	<u>MSI Operating Project Approvals</u> Formal approvals received from the Ministry of Municipal Affairs.	
	<u>Training Expenses for Regional Assessment Review Board</u>  Presented for information purposes. We came in drastically under budget.	
#100/10	<u>Kid safe Program - request for donation/advertising</u> Mayor Sendeki made a motion to donate the business card advertising size for the amount of \$ 225.00.	
		Carried.
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	<u>Tax Notice Date Change - Request for penalty exception</u> Due the delicate nature of personal information disclosure this item was deferred to the end of the meeting.	
	<u>Office Closed on Tax Deadline - Request for penalty exception</u> Due the delicate nature of personal information disclosure this item was deferred to the end of the meeting.	
<u>UNFINISHED BUSINESS</u>	<u>1. Bittern Lake Community Hall</u> No response to date from Community Hall Board. Deferred till November Council meeting.	

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2. PW Assistant Gift

The art club has been contacted and they are in the process of making the arrangements for one of their artists to create something special.

3. Set fees for Election Officers

#101/10

Mayor Sendeck made a motion to set the fee for Returning officer at \$ 500.00 for the election 2010.

Carried.

#102/10

Mayor Sendeck made a motion to set the fee for Deputy Returning Officer at \$ 250.00 for the election 2010.

Carried.

4. Fire Truck

Deputy Mayor Debnam is working with an associate to obtain the commercial inspection, however, the inspection must take place at a registered shop. Ongoing.

6. Street Lighting

We have been expecting to hear from Fortis. To date we have not received a response. Mayor sendeck to call the Fortis Rep that we were accessing.

NEW BUSINESS

Atco Gas Franchise Fees

Atco gas area representative has been in contact with our office. Our agreement is up for renewal, they are inquiring as to details regarding changes to the agreement. The representative is willing to do a presentation for council so they can make an informed decision. Council requested it appear on the November agenda.

Fortis Franchise Fees

Council requested this to be addressed on the October agenda. There is a tighter timeline on this Franchise fee, due to advertising process, etc. We can possibly arrange for a representative to do a presentation for council.

Reliable Roofing Quote - New PW shop

Discussion proceeded, this quote is higher than we originally budgeted for. Proceeded to discussion other areas of the budget the funds could be obtained from.

Funds available in toilet rebate and internet fees, these items have been projected higher than what was required for the year.

#103/10

Mayor Sendeck made a motion to proceed with the PW shop capping and ridge caps, as reflected in the quote.

Carried.

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### Camrose County Regional Operator Consortium

Alvin Beier with Alberta Environment had completed a presentation requesting that municipalities participate in a Regional Water Operator Consortium. They have had two meetings to date, there are no liable obligations, just as means of support and learning was the intent. They are requesting that we sign the MOU (memorandum of Understanding) so that it is on file.

Mayor Sendecky made a motion to participate in and sign the Memorandum of Understanding Operator Consortium.

#104/10

Carried.

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### Bittern Lake Historical Society - Request for assistance; Grant Application

Bittern Lake Historical Society has approached us to assist them with a grant application for funding from the Battle River Community Foundation.

Mayor Sendecky made a motion to support and assist the Bittern Lake Historical Society with their grant application to the Battle River Community Foundation.

#105/10

Carried.

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### Legal Review: Intermunicipal Development Plan

Discussion proceeded with regard to the Camrose City and County Intermunicipal Development plan, with regard to our water contracts.

Mayor Sendecky made motion to proceed with seeking legal advice on IDP and Water agreements.

#106/10

Carried.

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### Legal Review: Community Hall Study

Discussion progressed.

Mayor Sendecky made a motion to proceed with legal review.

#107/10

Carried.

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### Geocaching in Bittern Lake; September 23, 24, and 25, 2010.

Bittern Lake is a member of Boom Town trail tourist association. To promote tourism of the area they are proceeding with a geocaching event in our area. They have planned a Geocaching event on September 23, 24, and 25, 2010, consequently there will be an increase of visitors and traffic due to the event.

### CAO REPORT

#### Pump house

We are still waiting to hear from MSI Capital; Municipal Affairs to find out the status of our grant application.

#### Cameras

This is a MSI Operating project; to date we have not received confirmed acceptance on this project.

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Audit - Joint Initiative

The audit has been substantially delayed. We are hoping to hear from Tien Rostad sometime this week. Once we do, we will arrange for them to present the audit and information to council.

Top Ten Bylaw Review

Has been a topic of discussion at the Mayor, Reeve, CAO meeting and the CAO meeting. At the last CAO meeting we had prepared a top ten list. Originally, the plan was to have the municipal Intern tackle this as a project. However, due to the nature of the Municipal intern program it was discussed to potentially arrange to review them through the CAO group.

Municipal Intern Application

The County has submitted the application, we should have some updates at the upcoming Mayor, Reeve, CAO meeting this week.

Canada Post Truck, speed concerns

CAO Fuller has spoken with the drivers and voiced our concerns about safety and speed. It should no longer be a problem.

FINANCIAL

#108/10

Mayor Sendecky made a motion to accept the financials as presented.

Carried.

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Tax Penalty Exception Requests

Council went in camera at 8:24pm - Discussion with regard to Tax Penalty exception requests.

Council came out of camera at 8:36pm. Details of the decision cannot be disclosed to protect the individual's identity.

ADJOURNMENT

#109/10

Mayor Sendecky made a motion to adjourn the meeting at 8:40 pm.

Carried.

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NEXT MEETING

October 12 , 2010 @ 7:00 pm, Village Office - Date changed due to Thanksgiving. Original Date of October 11, 2010 was Thanksgiving Day.

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Mayor Sheldon Sendecky

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CAO, Theresa Fuller