

# OCTOBER 2010 MEETING MINUTES

VILLAGE OF BITTERN LAKE

REGULAR MEETING OF COUNCIL

October 12, 2010 @ 7:00 pm in the Village Office

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<u>IN ATTENDANCE</u>	Mayor Sendeck Councillor Booth	Deputy Mayor Debnam CAO Fuller
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<u>CALL TO ORDER</u> #110/10	Mayor Sendeck called the regular council meeting to order at 7:00 pm.
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## AMENDMENTS AND

<u>ACCEPTANCE OF AGENDA</u> #111/10	Mayor Sendeck made a motion to accept the agenda as presented.	Carried.
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## CONFIRMATION OF

<u>MINUTES</u> #112/10	Mayor Sendeck made a motion to accept the minutes as presented.	Carried.
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## GUESTS

### Michael Wetsch - Tien - Rostad - Presentation of Financial Report

The changes in audit preparation included the Tangible Capital Assets, makes all municipalities look like they have more funds . The grant receivable set up - felt it was receivable, goes into deferred revenue. Non financial assets - Tangible Capital Assets - 5.5 million of assets.

Schedule 1 shows all capital assets. Mr. Wetsch recommended changes to the TCA policy. TCA - reflection appears to be big component. He also recommended council to review the accumulated surplus area. Salary and benefits disclosure, as mandatory is included. Prior period adjustment discloses the transitions, as this is the first year that Tangible Capital Assets are included in the statements.

The Auditor noticed with our minutes, we designate items to get done. Financial position is comparable to other villages, structure and financially. Can check Municipal affairs website for the financials for basis of comparision. Government requires everyone to be on same page for financial reporting.

The transition to include TCA; has been a challenge to include all the additional items to the financial statements. Provincially all the same standards are expected to be implemented.

#113/10	Mayor Sendeck made the motion to accept the 2009 Financials as presented.	Carried.
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### Dennis Wishowski - CDSS Villages Representative

CDSS has a Budget meeting tomorrow - not sure about the same amount of funds from last year. CDSS runs on a very tight budget and is quite amazing how things are able to run. They are currently facing some decisions within the organization. Meals on wheels discussion had been bought up in the past. The hall situation has been a challenge, current council would like to see meals on wheels potentially in the future. Margaret to contact CAO Fuller to arrange the possibilities for Meals on Wheels.

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Council discussion proceeded with regard to having Dennis Wishnowski continue as the CDSS Villages Representative.

Mayor Sendeki made the motion to have Dennis Wishnowski continue as the CDSS Villages Representative.

#113/10

Carried.

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Garry Headrick - Krause Development

Mr. Headrick was not present to discuss this development.

TNT Consultants - Pump house Upgrade

Tyler Brake and Tarek Saman introduced themselves to Council. Tyler and Tarek worked with Genivar while assisting the Village with the preparation of the Water Study. They chose to leave Genivar to enable them to work with smaller communities to assist with design build jobs. Tyler and Tarek felt they could offer smaller municipalities, a more cost effective service as their own entity. They explained how they had the same safety and warranty as in past while with Genivar. They felt working on their own they would be better equipped to establish a better schedule, respond to client and proceed with the projects on a faster basis. Construction delivery has the potential to be much faster. Presenting a savings of 7 -12%- on construction costs, and potentially 15% on engineering costs.

They would arrange to bring contractors to come and give proper price could save the village funds. According to Tyler and Tarek, water systems and relating to water are exempt from the required procurement process involved with Tilma Legislation.

Save \$ -- contract not required - tender not required, just proceeding all on our own. Simpler process not necessary to put contract together and review, simplifies the process. The longer you wait the higher the pricing, worked with different contractors, Nuedge has been one of the best in the area, for putting together pricing and timelines.

Water operators and involvement with city as well. Tnt Canada Consultants shop around and assist council to select based on experience, price and delivery - - project manager, etc.

Contractors look for items that the engineers miss -- The engineer involvement from the beginning eliminates this. Cutting overhead, they are involved from the start. Deliver the best possible product for the village. Next step would be to have the contractors in to obtain cost estimate.

Mayor Sendeki made a motion to proceed with TNT Canada Consulting on the Bittern Lake Pump house Project.

# 114/10

Carried.

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CORRESPONDENCE

Battle River Community Foundation - Grant Application - Historical Society - Presented for information purposes.

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### Parkland Regional Library Report

Presented for information purposes

### Legion Military Service Recognition Book

Mayor Sendeki made a motion to proceed with sponsoring an ad in the Military Service Recognition Book. CAO Fuller to arrange the same sized ad as last yr -- 1/2 page.

#115/10

Carried.

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### Municipal Affairs - Grant approval; Historical Society Support and Surveillance equipment and Pump house Upgrade

Approvals received. Bittern Lake - Sifton Historical Society Cheque presentation scheduled for Thursday.

CAO Fuller to arrange surveillance installation as designated.

### UNFINISHED BUSINESS

1. Bittern Lake Community Hall - Deferred to November

2. PW Assistant Gift

Local Artist in process of preparing the piece.

3. Fire Truck

No new updates.

4. Street Lighting

Darryl Hayduck -- CAO Fuller to track down contact information for Darryl with Fortis.

5. Atco Gas Franchise Fees - November Agenda

Defer to November - Carried.

6. Fortis Franchise Fees - Auma Request to avoid renewing

Defer to November - Carried.

7. New PW shop - Change in Contractor for Soffit/facia.

The new public works shop now has the capping, soffit and facia completed.

8. Pump house Upgrade - Engineer selection discussion

Council resolution reflected in the Guests section of the meeting minutes.

### NEW BUSINESS

CDSS - Approve Dennis Wishnowski for second Term

Mayor Sendeki made the motion to nominate Dennis Wishnowski for a second term as our Village CDSS Representative.

# 116/10

Carried.

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#### Parkland Regional Library Budget Approval

# 117/10

Mayor Sendeki made the motion to accept the Parkland Regional Library Budget as presented.

Carried.

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#### County Resident Request for Water connection

# 118/10

Mayor Sendeki made a motion to approve the water connection for the Cha family.

Carried.

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### CAO REPORT

#### Pump house

Grant funding has been secured and approved for the Project. The village will be using a combination of AMIP funds and MSI Capital Funds. AMIP is Alberta Municipal Infrastructure Plan and MSI is Municipal Sustainability Initiative.

#### Election Questions

This week has been a busy week with many questions regarding the election. Council; in the future may choose to consider arranging an advance poll, as there has been requests for it this election.

#### Indoor Storage in PW shop

Several Village residents have inquired/showed interest in accessing the indoor storage in the Public Works shop.

#### Gator Repairs

Martin Farm equipment repaired the Gator. It was a damaged clutch, repairs were about \$ 800.00.

#### Fire Hydrant Repairs

Parts have been ordered, with an extra sett ordered as well. It seems that some companies are difficult to arrange the proper parts from. We have found a superior company that has arranged to get parts for us - Wolsley.

#### Budget Preparation

Budget Preparation time of the year has arrived once again. Once Assistant CAO Tinson has returned from vacation, the intention is to begin the process.

#### Generator Connection

Jason Germann has been assisting us with arranging for the right battery, and the correct propane connections. We anticipate having the connections complete within two weeks.

#### Pump house Engineering

Duplicate item - addressed earlier in the agenda.

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# 119/10

Mayor Sendeki made the motion to accept the financials as presented.

Carried.

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ADJOURNMENT

# 120/10

Mayor Sendeki made a motion to adjourn the meeting at 8:30 pm.

Carried.

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NEXT MEETING

7:00 pm --- October 26, 2010 - Organizational Meeting - tentative

7:00 pm--- November 8, 2010 - Regular Council Meeting

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Deputy Mayor Charlie Debnam

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CAO, Theresa Fuller