

JULY 2010 MEETING MINUTES

VILLAGE OF BITTERN LAKE

REGULAR MEETING OF COUNCIL

July 12, 2010 @ 7:00 pm in the Village Office

<u>IN ATTENDANCE</u>	Mayor Sheldon Sendeck CAO Theresa Fuller <i>Councillor Booth unavailable to attend - informed CAO July 5, 2010</i>	Deputy Mayor Earl Debnam Councillor Booth - Absent
<u>CALL TO ORDER</u> #73/10	The regular meeting of council was called to order by Mayor Sendeck at 7:00 pm.	Carried.
<u>AMENDMENTS AND ACCEPTANCE OF AGENDA</u> #74/10	Mayor Sendeck approved the agenda with the addition of Bulk water Area Pitrun to new business.	Carried.
<u>CONFIRMATION OF MINUTES</u> #75/10	Mayor Sendeck made motion to accept the minutes as presented.	Carried.
<u>GUESTS</u>	Mr. Gordon Budd	
<u>CORRESPONDENCE</u>	<u>Alberta Municipal Place - Franchise Fees</u> For Information purposes, after election. Council was planning to review Franchise fees in the fall. <u>Development Correspondence Update - Information Purposes</u> Discussion proceeded. Council informed CAO Fuller they support the decision of Development Officer. CAO Fuller also has the Development Officer designation.	
<u>UNFINISHED BUSINESS</u>	<u>1. Bittern Lake Community Hall -- Update</u> Ten residents responded to 178 surveys that were sent out. To date minimal feedback has been received from the populace. The situation has been going on for several months/years and nothing has been done. Discussion proceeded with regard to options. Deputy Mayor Debnam made a recommendation to forward a letter to residents informing them of council plans to proceed with furnace replacement and kitchen upgrade. Anyone with a grievance, forward their concerns in writing to council by the next council meeting . <u>2. Recreation Area Project - Book new date</u> New date set for: Monday, July 19, 2010 at Village office. CAO Fuller to contact Mr. Walger. <u>3. Camera Installation - MSI Operating Approval - require resolution</u> Mayor Sendeck made a motion to use \$ 4200.00 MSI Operating Grant for surveillance equipment.	
#76/10		Carried.
	<u>4. PW Assistant Gift</u> CAO Fuller to contact Art club for timelines for artwork creation for a gift.	

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5. Joint Initiative Bylaw Services

Mayor Sendecky made a motion to use MSI Operating Grant Funding and join the joint initiative for by law services.

#77/10

Carried.

6. MSI Operating Grant Resolutions:

Computers and Software

Mayor Sendecky made the motion to use \$ 6800.00 of MSI Operating Grant Funding for computers and software.

#78/10

Carried.

Staff Development and Municipal Training

Mayor Sendecky made a motion to use \$ 3800.00 MSI Operating Grant Funding for Staff Development and Municipal Training.

#79/10

Carried.

Historical Society Support

Mayor Sendecky made a motion to use \$ 6000.00 of MSI Operating Grant Funding for Historical Society Support.

#80/10

Carried.

NEW BUSINESS

TCA Policy Approval - Council Resolution required

Mayor Sendecky made a motion to approve the TCA Policy #01.10.

#81/10

Carried.

Municipal Intern Application - Regional Application

Discussion and information presented with regard to a Regional Initiative to collectively apply for a Municipal Intern within the County of Camrose.

The County would be the lead municipality as they meet the population threshold of 700. The Municipal Intern Grant allotment is \$ 43 000.00 and the combined villages and other municipalities participating would be contributing about \$ 5500.00 per municipality. The \$ 5500.00 could be obtained through MSI Operating, as it would qualify for a project. Discussion progressed.

Mayor Sendecky made a motion to participate in the Camrose County Regional Municipal Intern program.

#82/10

Carried.

Set fees for Election Officers

Historical information unavailable to present for comparison. Council decided to table this item to the August Council meeting.

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Voting Station Location

Mayor Sendeki made a motion to use the Media Room in the Administration office as the Voting Station in the upcoming Municipal Election.

#83/10

Carried.

Appoint Returning Officer

Mayor Sendeki made a motion to appoint CAO Fuller the Returning Officer for the 2010 Municipal election at the Village of Bittern Lake.

#84/10

Carried.

Fireworks - permission and enforcement

The County has approved their Fireworks Bylaw. The Village will need to consider approving a fireworks bylaw to avoid extra costs and liability. If the municipality does not have a bylaw in place and a fire results from fireworks, the Village will be required to cover the costs of Fire Control. However, if we implement a Fireworks Bylaw, the property owner/individual firing off the fireworks is responsible for fire control costs.

Enforcement remains the real issue. Tabled for further discussion.

Village Curfew

A Village resident has presented concerns with kids wandering around the village at all hours of the night. Recommended CAO Fuller look into what Camrose has for their curfew. CAO Fuller to chat with Constable Link about options. Further discussion at next council meeting.

Fire Truck

Deputy Mayor Debnam to chat with a colleague about a vehicle inspection. Further information to be presented at next council meeting.

Public Works Shop insulating, etc. - Request for Approval; Funds Uncond Grant Source

Discussion progressed. Council recommended installation of the fascia and capping. The supplies are there, however simply require installation. Once the fascia and capping is installed, then it would be advisable to put insulation in. Mayor Sendeki made a motion to arrange installation of Bridgecap and fascia at the Public Works shop using the unconditional Grant funding.

#85/10

Carried.

Removal of Land Line at New Public Works shop -- \$ 665.76 annually

Currently there is a telephone and connection at the Public Works shop, it is being underutilized. CAO Fuller recommended cancelling the line vs continuing to pay the \$ 666.00 annually. Council agreed. CAO Fuller to cancel the telephone line.

The funds saved from the line cancellation could be used for the insulation costs.

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Landfill Cell Development - City of Camrose

Deputy Mayor Debnam is the representative on the Landfill Committee. Deputy Mayor Debnam requested CAO Fuller forward a vote of undecided due to lack of information for comparison.

Rosenroll Cemetary - Grass cutting and management

Discussion progressed. Village public Works and STEP student to continue to cut the grass at the cemetary.

Flagpole Replacement

Discussion proceeded.

Mayor Sendecky made a motion to replace all three flagpoles using funds from Commercial lots sales.

#86/10

Carried.

Gravel, pitrun for bulk water area

Mayor Sendecky made a motion for a load of pitrun to be delivered to the bulk water area.

#87/10

Carried.

Streetlight changes and improvements

Communities in Bloom had discussed removing the light standard at the top of the boulevard and removal of the old pole near Mr. Budd's. Mayor Sendecky has arranged to meet with Fortis to obtain quotes for changes to the street lighting or new streetlight installation. This would qualify for street improvement grant. Costs to be prepared and the changes to be presented at next council meeting.

CAO REPORT

Pump house Update

CAO Fuller had contacted the Grant application advisors with regard to our MSI Capital Application for the pump house upgrade. Their response was that our application was with a Grant Advisor.

Xplornet update

Electricity has been trenched in and the power pole installed. They are waiting for the internet pole to arrive for installation.

Standardizing Commonly used Bylaws

This was an idea that had been circulated among the area CAO's. With the application for the Regional Municipal Intern, this could be considered as part of the work plan.

Bashaw New Councillor Orientation

Bashaw will be offering New Councillor Orientation in Bashaw this November. They have asked if we are interested in participating. Council welcomed the idea.

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Bylaw Enforcement Update

We have had a couple of special pick ups to collect trapped cats. The summer student will be assisting with trapping cats, centered around the Bylaw officers visits.

The joint initiative on this should also offer additional opportunities for enforcement.

FINANCIAL

Mayor Sendecky made a motion to approve the financials as presented.

#88/10

Carried.

ADJOURNMENT

Mayor Sendecky made a motion to adjourn the meeting at 8:30 pm.

#89/10

Carried.

NEXT MEETING

August 9, 2010 @ 7:00 pm, Village Office

Mayor Sheldon Sendecky

CAO, Theresa Fuller