

VILLAGE OF BITTERN LAKE
REGULAR MEETING OF COUNCIL
July 13, 2009 @ 7:00 P.M. IN THE BITTERN LAKE VILLAGE OFFICE

IN ATTENDANCE

Mayor Sheldon Sendeki
Deputy Mayor Earl Debnam
Councillor Robyn Booth
Assistant CAO Sarah Thirsk

CALL TO ORDER

The regular meeting of Council was called to order by Mayor Sendeki at 7:01 pm.

AMENDMENTS
AND ACCEPTANCE
OF AGENDA

#60/09

Request the addition of Lagoon Levy on Taxes to be added to New Business.

Carried.

CONFIRMATION
OF MINUTES

#61/09

Mayor Sendeki made a motion that the minutes of June 8, 2009 be accepted as presented.

Carried.

GUESTS

CORRESPONDENCE

Subdivision Application – McBride
Camrose County – Draft Letter Krause Subdivision
(included in Unfinished Business)
Rural Youth Leadership

UNFINISHED
BUSINESS

#62/09

Pumphouse Update

Waiting to hear back from Tarek from Genivar.

McBride Subdivision

Assistant CAO informed Council that Mr. McBride installed a cc on his lots previously that day.

Krause Subdivision

Council discussed the letter Anjah had written to Krause.

Mayor Sendeki made a motion to enter into a Subdivision Development Agreement with Albert Krause.

Carried.

Grant Proposal Approvals

Grant proposals were discussed as per attached items.

Lagoon Gate Installation

Assistant CAO informed Council the Lagoon gate had been completed in lieu of the recent fire.

#63/09

Mayor Sendeki made a motion to proceed with payment to Grant Ambler.

Carried.

NEW BUSINESS

#64/09

Garbage Fee

Assistant CAO informed Council we had received a complaint from a non-resident about the recycling/garbage fee on their utility bill.

Mayor Sendeki made a motion for Assistant CAO to send a letter to all non-residents asking them to please send the Village a signed letter stating they will no longer use our garbage/recycling facilities with a full reimbursement if they wish.

Carried.

Rural Youth Leadership

Assistant CAO informed Council about the Rural Youth Leadership Assembly held in Edmonton on July 30th to August 2nd, 2009.

Council asked Assistant CAO to send out a newsletter to the residents.

#65/09

Mayor Sendeki made a motion to sponsor the youth that wish to attend.

Carried.

Lagoon Levy Complaint

Assistant CAO informed Council there was a verbal complaint received about the Lagoon Levy on their taxes. The individual that complained is not currently hooked up to sewer services. Council requested Assistant CAO Thirsk request written form addressed to the Village explaining his concerns and they will discuss it at the next council meeting.

CAO REPORT

1. **2008 Audit** – Final Stages, so far set to be completed by July 31, 2009. The only challenge may be a timing issue with the Auditor.
2. **Tax Notices and Assessments** – Mailed out July 9, 2009. Appeals and complaints will be dealt with as follows. If you have an appeal/complaint you will be required to complete the bottom portion of your tax notice, accompanied with a fee (\$30.00 per title for Residential and \$75.00 per title for Non Residential) we will then forward the complaint to the assessor and he will respond. Valid complaints will receive refunds of their application fee. All others, the fees will be retained.
3. **Recycling Update** – We continue to proceed with transporting our recycling to Centra Cam. Peter and Jordan have been doing it. The initiative has been tabled for now. Initiative to proceed once summer is complete.
4. **Radiofrequency Water Meters** – Installations are close to complete, as per Peter. We are anticipating software merges, etc by the beginning of August. Water bills have went out with the minimum charges on them; we have encouraged residents to pay their usual amount in order to avoid a large accumulation.
5. **Garbage Complaint** – The local complaint, the bylaw officer gave her a warning. The other gentleman (suspected Camrose resident) we have not had a response from the RCMP as to the identification of the individual involved. More follow up to come.

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6. **Funds Transfer** – Due to the delay in tax notices the operating account had dropped substantially. The Education requisition was set to come out of the account as of June 30, 2009. CAO Fuller consulted the mayor and it was decided to transfer the funds (Koczka commercial lot purchase) to assist for the interim. Once tax dollars come in, it will be reinvested into a GIC.

FINANCIAL
#66/09

Mayor Sendeki made the motion to accept the financials as presented.
Carried.

ADJOURNMENT
#67/09

Mayor Sendeki made a motion to adjourn the regular meeting of council at 7:50 pm.
Carried.

NEXT MEETING

August 10, 2009, 7:00 in the Village Office.

Mayor, Sheldon Sendeki

CAO, Theresa Fuller