

JANUARY 2011 MEETING MINUTES

VILLAGE OF BITTERN LAKE

REGULAR MEETING OF COUNCIL

JANUARY 11, 2011 @ 7:00 pm in the Village Office.

IN ATTENDANCE

Mayor Feth Deputy Mayor Debnam

CAO Fuller

Councillor Booth was absent, however informed council of his absence in advance.

CALL TO ORDER

#1/11

Mayor Feth called the Regular meeting of council to order at 7:05pm.

Carried.

AMENDMENTS AND

ACCEPTANCE OF AGENDA

#2/11

Mayor Feth made a motion to accept the agenda as presented.

Carried.

CONFIRMATION OF

MINUTES

#3/11

Mayor Feth made a motion to accept the meeting minutes as presented.

Carried.

GUESTS

No guests in attendance.

CORRESPONDENCE

Boomtown Trail; Request to participate in Regional Collaboration Program

Regarding funding for developing municipal plans and locative media project

Mayor Feth made a motion to resolve that council authorizes the Village of Bittern Lake to participate in an application for the Regional Collaboration project, submitted by the Village of Delburne under the Strategic Initiatives component of the Regional Collaboration Program, further that the Village of Bittern Lake has agreed to enter into and participate in, agrees to abide by the terms of a Conditional Grant Agreement governing the purpose and use of grant funds.

#4/11

Carried.

Kid Safe - request for donation \$ 225.00

Mayor Feth made a motion to donate \$ 225.00 to the Kid Safe Program.

#5/11

Carried.

Camrose County - Municipal Planning Services Annual Contract.

Mayor Feth made a motion to approve the Municipal Planning Services Annual Contract..

#6/11

Carried.

Municipal Affairs - Municipal Intern Application Approval

CAO Fuller informed council regarding this application. It was put into progress via the previous council. The Municipal Intern program was applied for by the County as the lead municipality, and the Villages decided to put a regional application in. The initial grant is for \$ 43 000.00, which the letter confirms approval. Each municipality will contribute about \$ 5 300.00 toward the project, these funds will help to cover the Intern's costs. This program will aid in succession planning for administrative staffing within the county.

The \$ 5300.00 contribution qualifies as a project through MSI Operating, that was the intention from the onset.

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Letter from Pat Allen - Community Hall

Council requested CAO Fuller to obtain quotes for the furnace replacement, to ensure competitive pricing. Council requested CAO Fuller to send another letter to hall board requesting if they want to keep the current location of the furnace or would they like to relocate it closer to the wall.

Council also requested to forward correspondence to the hall board allowing an extension till the end of January (31, 2011) for their response.

UNFINISHED BUSINESS

1. Street Lighting Update

CAO Fuller contacted them and will also re-contact them.

2. Atco Gas Franchise Fees

Mayor Feth made a motion to have the franchise fee total amount remain relatively the same, and the taxes and franchise fee to be separated within the contract.

7/11

Carried.

3. Dates for MSP Plan Review and MYCIP Review - January 22 or 29, 2011 (both Saturdays) Or other recommendation.

Date set for January 29, 2011 - 9:00 am at the Village office - Msp plan and Disaster planning.

4. Waste Bins and Recycling Facilities Bylaw - Recommended changes

CAO Fuller requested to table for next meeting, council requested CAO Fuller to remove annual charge from the Bylaw.

5. Disaster Preparedness - Bylaw and Evacuation Plan

Bylaw to be reviewed, prepared for approval, and evacuation plan prepared on January 29, 2011, village office at 9:00am.

NEW BUSINESS

1. County Response to Water Increase

Presented for information purposes, CAO Fuller to draft a response, informing the County regarding the differences in the water agreements.

2. ERCB - Overview for Elected Officials

Presented as a topic of interest. The County has an opportunity to have the ERCB come in and do a presentation to elected officials similar to the AEMA presentation.

3. Joint Land Use Bylaws Review

This item was presented for interest purpose. This topic has come up during the CAO meetings, possibility of cost savings if approached as a joint initiative, as well could qualify for grant funding.

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4. Elected Officials Education Program

CAO Fuller presented to council information regarding the program, encouraging council to consider taking some training, to benefit their community and increase their awareness.

5. Regional Municipal Intern - Require an elected official

Several villages, Bashaw and the County have applied for a municipal intern, we were approved. The County requires village CAO and two elected officials to participate on the steering committee. CAO Fuller requested council to consider participating.

6. Shared Fire Protection Agreement - 3 year anniversary

The County has informed us that an update and review are upcoming, more information to be presented at the Mayor, Reeve, CAO meeting.

7. Mayor, Reeve, CAO meeting reminder - January 19, 2010; Edberg 7:00

Presented as information and reminder.

8. Emergency Public Warning system Training and delegates

CAO Fuller to arrange for Mayor Feth, Deputy Mayor Debnam, DEM Chuck Jarvis and CAO Fuller to attend - January 24, 2011 at 1:00.

CAO REPORT

Gas wells in vicinity of Bittern Lake

There will be two gas wells to be drilled within the vicinity of Bittern Lake. They will not be drilled within our boundaries.

Pipeline Crossing update

CAO Fuller to obtain new diagrams reflecting that the directional drilling will be 1.5 meters below our water line on crossings. The agreements will be drawn up and forwarded to ATCO Pipelines for signatures. CAO Fuller to include in the agreement that our village representative is to be present as the pipeline crossings to occur.

County Subdivision Application

The County forwards information regarding County residents that have applied for subdividing property. Presented as information, council had no objections to present.

Bittern Lake Community Hall

Council agreed to allow the Bittern Lake Community Association an extension for their decision. The extension will be to January 31, 2010.

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Surveillance Cameras

CAO Fuller updated council on the status of the project. The original quote did not include boosters for the coaxial line. CAO Fuller waiting for quote from Fortis for the electrical connection for the cameras.

Reminder; Council/Staff Christmas Party - Jan 14, 2011.

Presented as information and reminder.

FINANCIAL

Mayor Feth made a motion to approved the Financials as presented.

#8/11

Carried.

ADJOURNMENT

Mayor Feth made a motion to adjourn the meeting at 9:18 pm.

#9/11

Carried.

NEXT MEETING

7:00 pm --- February 8, 2011 at the Village Council Chambers.

Mayor Ken Feth

CAO, Theresa Fuller