

APRIL 2011 MEETING MINUTES

VILLAGE OF BITTERN LAKE

MEETING OF COUNCIL - 2011 BUDGET

APRIL 25, 2011 @ 6:30 pm in the Village Office.

IN ATTENDANCE

Mayor Feth - by telephone
Councillor Booth
Assistant CAO Tinson

Deputy Mayor Debnam
CAO Fuller

CALL TO ORDER

Mayor Feth called the 2011 Budget Meeting to order at 6:36 pm

#35/11

Carried.

AMENDMENTS AND
ACCEPTANCE OF AGENDA

CAO Fuller requested the addition of Tien Rostad to be placed on the agenda as item number three under the new business section.

Mayor Feth made a motion to accept the addition of Tien Rostad to the agenda as requested.

#36/11

Carried.

GUESTS

TNT Canada Consultants Ltd - Tarek Saman and Tyler Brake
Tien Rostad - Michael Wetsch and Doug Tien

NEW BUSINESS

1. Pump House Tender Closing and Information

TNT Canada Consultants presented the contract comparisons to council
Discussion progressed regarding the variances between quotes.

TNT Canada Consultants had presented their bid fifteen minutes prior to the bid close. TNT has several contractors that they have established rapport with and have completed other jobs with as well.

Tarek and Tyler recommended consulting with Alberta Transportation to discuss any issues around contract awardment.

TNT are prepared to do the project management for \$ 17, 000 regardless of which company the bid is awarded to.

Most contractors when they put their bids in they have mark-ups within sections of their contract, that was why TNT were able to bid substantially lower. However, they would like to have a discussion with Alberta Transportation to ensure that this is acceptable, they are scheduled to meet with Alberta Transportation on Thursday, 3:00 this week, CAO Fuller will be attending the meeting on the Village behalf.

2. Pump House Tender Awardment

Mayor Feth made a motion to award the tender to TNT Canada Consultants for \$ 455 000.00 plus gst which includes the \$17 000 project management fee, contingent upon approval from Alberta Transportation.

#37/11

Carried.

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3. Tien Rostad - 2010 Audit presentation

Mr. Doug Tien presented the budget to council, with Mr. Michael Wetsch concluding it. There was some discussion from council and staff and questions were answered.

Deputy Mayor Debnam made a motion to approved the 2010 Financial Audit as presented by Tien Rostad Chartered Accountants.

#38/11

Carried.

4. Operating Budget Review and Approval

Discussion progressed with regard to the operating budget. Council inquired where the increases were reflected as compared to last year. Currently, a modest increase of 2.29%, discussion continued as to strategies to reduce expenditures. The Village currently has two debentures that they make annual payments on, discussion progressed with regard to the possibility of paying them off and the impact of doing so.

Deputy Mayor Debnam made a motion to approve the budget as presented with a 2.29% increase.

#39/11

Carried.

5. Tax Bylaw Reading

Mayor Feth made a motion to proceed with first reading of Tax Bylaw #03/11.

#40/11

Carried.

Mayor Feth made a motion to proceed with second reading of Tax Bylaw #03/11.

#41/11

Carried.

6. Capital Budget Discussion

CAO Fuller requested council consider tabling the Capital Budget discussion to prior to the next council meeting.

Council agreed, the Capital Budget will be discussed at 6:00 pm on May 10, 2011.

ADJOURNMENT

Mayor Feth made a motion to adjourn the meeting at 9:05 pm.

#42/11

Carried.

NEXT MEETING

6:00 pm --- May 10, 2011 Capital Budget Discussion Village Council Chambers.

7:00 pm --- May 10, 2011 at the Village Council Chambers.

Regular Meeting of Council

Mayor Ken Feth

CAO, Theresa Fuller

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