

APRIL 2011 MEETING MINUTES

VILLAGE OF BITTERN LAKE

REGULAR MEETING OF COUNCIL

APRIL 12, 2011 @ 7:00 pm in the Village Office.

IN ATTENDANCE

Mayor Feth - by telephone
Councillor Booth

Deputy Mayor Debnam
CAO Fuller

CALL TO ORDER

Mayor Feth called the Regular Meeting of Council to order at 7:00pm.

#27/11

Carried.

AMENDMENTS AND
ACCEPTANCE OF AGENDA

Mayor Feth made a motion to approve the agenda with the addition of Weed Inspection requirements under new business.

#28/11

Carried.

CONFIRMATION OF
MINUTES

Mayor Feth made a motion to approve the minutes from the February meeting.

#29/11

Carried.

#30/11

Councillor Booth made a motion to approve the minutes from the March regular meeting of council.

Carried.

GUESTS

There were no guests in attendance.

CORRESPONDENCE

Alberta Transportation - Street Improvement Funding
Presented for information purposes.

Alberta Municipal Affairs - Changes to the threshold MSI Capital Program
Presented for information purposes.

Alberta Transportation - BMTG - allotment and FGTF allotment
Presented for information purposes. Council will be considering allocation of funds at the upcoming Budget meeting.

AUMA - Call for Nominations
Presented for information purposes.

Invoice for Snow removal - Mr. Bud Beadle
Discussion proceeded, council recommended giving Mr. Beadle a Gift Card and Thank you for his assistance.

Regional Emergency Planning Interview - Reschedule Request
Meeting had been arranged, however the consultant had hit the ditch on the drive over to the village. Date to be determined.

Municipal Affairs - Boomtown Trail Regional Collaboration approved.
Presented for information purposes.

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UNFINISHED BUSINESS

1. Waste Bins and Recycling Facility

Discussion. Proceed with survey, advertise locally within Bittern Lake in a notice.

2. Laptop Quotes from Staples

Discussion proceeded.

Mayor Feth made a motion to purchase three laptop computers, and required software, quality to be determined by CAO Fuller.

31/11

Carried.

3. Door to Door Campaign Dates; Scheduling

Discussion progressed as to what questions and how many, etc.

Formal or informal, or create opportunity for discussion? Ask about hall.

Hall, disaster, what do people want for grant funding? 10 questions, depending on the length of questions.

CAO Fuller to create a list and e-mail to council. Proceed with end of April deadline.

4. Water Connection Request- McCarol

Discussion proceeded with regard to connection. CAO Fuller to write letter to county and to city regarding the details of approval. CAO Fuller to obtain further clarification from Mr. McCarol regarding purpose and use as the city will require the information to proceed with their consideration.

5. Regional Emergency Management Interview - Schedule

CAO Fuller to co-ordinate another date, unfortunately the previous scheduled meeting, Ken the consultant had transportation challenges.

6. Alternate Event to utilize fireworks

Discussion progressed regarding the possibility of setting it up sometime during the garage sale weekend, June 3 and 4, 2011. Planning the possibility of setting off the fireworks, and making an event of it.

If the interest is minimal on the Garage sale, proceed with a Community Day.

CAO Fuller to send out the Garage Sale notices to determine interest and we will work out more of the details as the date gets closer.

7. Budget Meeting - Book Date

Date set Monday, April 25, 2011 - 6:30pm at the office. CAO Fuller to forward e-mail reminders to council.

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8. Bittern Lake Community Hall and furnace replacement

CAO Fuller to contact the contractor and co-ordinate dates for installation.

The furnaces will require a plumber to plumb in the condensate issues, CAO Fuller to chat with contractor about as well.

Council requested that Village administration staff assume the responsibility of the bookings for the Hall. CAO Fuller to inform Pat Allen and Susan Doyle.

NEW BUSINESS

1. Weed inspection requirements

Discussion progressed; the County offer supports the cooperation between us and it promotes continuity. We would only have to pay cost recovery. Paul King; the County weed inspector would bill for labour and chemicals, and if weeds are on private land, the owner will be charged for the round up. The municipality will only be charged if it is on public property.

Mayor Feth made a motion that the Village of Bittern Lake appoints the Camrose County as their authority for weed inspection and enforcement as per the Weed Control Act Chapter W-5-1, including any amendments, additions or deletions thereto; mandating that a local authority shall appoint an inspector to enforce and monitor compliance with the Act within their municipality.

32/11

Carried.

CAO REPORT

CAO Fuller inquired to council if they had a preference to receiving CAO reports verbally or written. Council informed CAO Fuller they would like to have written reports prior and have them presented verbally, therefore questions could be addressed verbally.

Atco Gas Franchise Fees

The advertisements have been out, to date we have not received any appeals or issues. CAO Fuller will be in contact with ATCO to find out the next steps.

Pump house

Tender packages have been out as of April 5, 2011, extra copies are available for council perusal. Tendering is scheduled to close on Tuesday, April 19, 2011.

TNT Canada Consulting will be opening Tenders publicly on the Tuesday.

Local Authorities Elections Act Task Force

CAO Fuller participated in a review of the Local Authorities Elections Act at the AUMA office in Edmonton. The topic of Advanced Polling was brought forward as per resident request. Results; the Task Force felt that that aspect of the Act was written well, advance polling should be addressed at the municipal level.

CAO Fuller's recommendation was that Council plan to have at least one advance poll in the next municipal election in 2013.

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2010 Financial Audit update

The Auditor has been to the office collected the information, they are in the final stages of the Audit completion. We anticipate receiving the completed audit before the end of April, Council will be notified when Tien Rostad is ready to present it to council. This is Council's opportunity to ask questions from the auditor to ensure that the accountability is diligent.

FINANCIAL

Deputy Mayor Debnam made a motion to accept the financials as presented.

#33/11

Carried.

ADJOURNMENT

Mayor Feth made a motion to adjourn the regular meeting of council at 8:15pm.

#34/11

Carried.

NEXT MEETING

7:00 pm --- May 10, 2011 at the Village Council Chambers.

Mayor Ken Feth

CAO, Theresa Fuller