

**ORGANIZATIONAL COUNCIL MEETING 2014 - MINUTES**

VILLAGE OF BITTERN LAKE

ORGANIZATION MEETING OF COUNCIL

October 16, 2014 @ 6:30 pm in the Village Office.

IN ATTENDANCE

Kerry Grettum     Charlie Debnam  
Chuck Jarvis     CAO Theresa Fuller

CALL TO ORDER

#84/14

CAO Fuller made a motion to call the Organizational Meeting to order at 6:41 pm.

Carried.

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AMENDMENTS AND  
ACCEPTANCE OF AGENDA

#85/14

CAO Fuller made a motion to approve the agenda as presented.

Carried.

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GUESTS

Mr. Barry Toms  
Mr. James Lorente

NEW BUSINESS

#86/14

Appointment of Mayor

The ballots were circulated to Kerry, Charlie and Chuck.  
Kerry Grettum received three out of three votes for Mayor.

Chuck Jarvis made a motion to appoint Clarence (Kerry) Grettum to be Mayor.

Carried.

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#87/14

Appointment of Deputy Mayor

The ballots were circulated to Kerry, Charlie and Chuck.  
Earl (Charlie) Debnam received two out of three votes to Deputy Mayor.  
Chuck Jarvis made a motion to appoint Earl (Charlie) Debnam to be Deputy Mayor.

Carried.

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Official Oath of Office - Council

All members proceeded with their official Oaths for their respective positions.

Official Oath of Office - Mayor

Clarence (Kerry) Grettum proceeded with his official Oath for the Mayor position.

Procedural Bylaw - Request to make the following amendments: Date revision and more detail to delegation requests.

Discussion progressed. At this time it was decided to keep the date as the second Monday of every month the same.

#88/14

Cheque Signing Authority

Deputy Mayor Charlie Debnam made a motion to approve Mayor Kerry Grettum to a signing authority on the village account.

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#89/14 Councillor Jarvis made a motion for Deputy Mayor Debnam to continue as a signing authority on the village account.

Carried.

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#90/14 Councillor Jarvis made a motion for CAO Theresa Fuller to continue as a signing authority on the village account.

Carried.

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Council Board and Committee Appointments:

Discussion progressed as to whether changes in the committee appointments were required. All council members agreed their current delegations were acceptable.

#91/14 Mayor Grettum made a motion that all board and committee appointments remain the same as 2013. (listed below)

Carried.

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Bittern Lake Community Association - Deputy Mayor Charlie Debnam

Sanitary Landfill Committee - Mayor Kerry Grettum

Bittern Lake Rosenroll Cemetery Committee - Deputy Mayor Charlie Debnam

Bittern Lake - Sifton History Book Committee - Deputy Mayor Charlie Debnam

Public Information Officer - Bittern Lake Disaster Services Committee - Councillor Chuck Jarvis

Parkland Regional Library Board - Mayor Kerry Grettum

BRAED Representative - Mayor Kerry Grettum

Boomtown Trail Representative - Councillor Chuck Jarvis

#92/14 Director of Emergency Management - James Lorente has agreed to assist  
Deputy Mayor Charlie Debnam made a motion to appoint James Lorente as the village Director of Emergency Management.

Carried.

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Subdivision and Development Appeal Board

Past members: Preston Kostura, Barry Hoyme, and Dennis Wishnowski.

Members willing to continue: Preston Kostura and Barry Hoyme.

Dennis Wishnowski has chosen to decline.

Possible New Members: Angela Lorente and James Lorente.

Discussion progressed about the possible new members. It was decided that we would ensure that Angela and James would not ever be on the board at the same time. This would avoid potential perception of a bias.

#93/14 Councillor Jarvis made the motion to approve the members of the Subdivision and Appeal Board as Preston Kostura, Barry Hoyme, Angela Lorente and James Lorente; with the direction that Angela and James would not be on the board at the same time.

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CDSS Village Representative - Dirk Bannister. Dirk is willing to continue in this capacity.  
Mayor Grettum made a motion to appoint Dirk Bannister as the CDSS Villages Representative.

#94/14

Carried.

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Regional Assessment Review Board - Councillor Chuck Jarvis.  
Deputy Mayor Debnam made a motion to approve Councillor Jarvis as the Regional Assessment Review Board member.

#95/14

Carried.

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Remuneration Rates:

Past Rates: \$ 135 for Mayor, \$ 100.00 for Deputy, council, etc. \$100.00 Development Appeal Committee Members. Regional Board Members are reflected in the schedule in the Bylaw.

Mileage - 0.47 per km.

Council discussed the current rates.

Mayor Grettum made a motion to adjust the council member rate to \$125.00 per meeting 4 hours and under.

#96/14

Carried.

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Council, Disaster Services Conference Attendance Honorarium:

DEM: < 4 hours --- \$ 100.00, > 4 hours ---- \$ 170.00

Council Full Day: \$ 150.00

Discussion progressed regarding the rates.

Deputy Mayor Debnam made a motion to adjust the 4 hours and under rate to \$125.00.

#97/14

Carried.

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Municipal Sustainability Plan Review

Will be reviewed at another date.

Multiyear Capital Infrastructure Plan Review

Will be reviewed at another date.

ADJOURNMENT

#98/14

Mayor Grettum made a motion to adjourn the Organizational meeting at 7:02 pm.

Carried.

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NEXT MEETING

October 16, 2014 -- Immediately following the completion of Organizational Meeting

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Mayor Kerry Grettum

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CAO Theresa Fuller