

## NOVEMBER 2011 MEETING MINUTES

VILLAGE OF BITTERN LAKE

REGULAR MEETING OF COUNCIL

November 14, 2011 @ 7:00 pm in the Village Office.

### IN ATTENDANCE

Mayor Ken Feth  
Councillor Jarred Booth

Deputy Mayor Charlie Debnam  
CAO Theresa Fuller

### CALL TO ORDER

#132/11

Mayor Feth called the Regular meeting of Council to order at 7:05 pm.

Carried.

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### AMENDMENTS AND ACCEPTANCE OF AGENDA

Changes to the agenda: RCMP were not available to attend as guests for introductions.

#133/11

Mayor Feth made a motion to accept the agenda with the proposed changes.

Carried.

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### CONFIRMATION OF MINUTES

#134/11

Two sets of meeting minutes to approve, the October Regular meeting minutes and the Organizational Meeting Minutes.

Mayor Feth made a motion to approve the October regular meeting minutes and the Organizational meeting minutes.

Carried.

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### GUESTS

#### TNTCC - Tarek Saman - Pump house Project Update

Discussion progressed with regard to the tender comparisons and various aspects.

Negotiating with Camrose to see if we can avoid water disruption during the upgrade.

Bonding requirements; we will hold 50% of the cash until 50% of the work is complete. Work at digging this next week, or just after. There will be about a three month delay for pumps (VFD's).

Organizing contractors, project admin costs and Project management pricing would be about \$ 29 000.00. Final completion scheduled for spring, hopefully before.

Agreements to be put together and subs to review and commit.

If questions arise feel free to forward to Tarek as required.

# 135/11

Mayor Feth made a motion to proceed with the project as quoted.

Carried.

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#### RCMP - Introductions

DEM Chuck Jarvis had been in contact with them and they were unavailable to attend.

#### DEM - Chuck Jarvis

Meeting with Dieter, there were several items that did not apply,, with regard to our Emergency Management Review. He had made recommendations that we could wait for the County (Regional) items to be addressed/ regionally vs. right in our area.

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Zetsons property should consider requiring controlled fire burns, recommended to put a by law in place to control the grass length in the outlying areas due to fire hazard and accessibility. Talk to bucks for wildlife if we can control the dry areas. We could make arrangements with CN to control the growth of grass, etc. fire concerns are presented. Create a buffer zone like a fire line or something to make it easier to protect the village.

Pass a bylaw - recommended looking at Camrose by law to control grass length, could access Dieter or the Fire chief and find out.

Purchasing some more equipment in the event if something happens and then we can arrange to be prepared. Creation of lists of inventory that we have and items that we could require. Items that we purchase we also need to train volunteers on.

Reducing the risk in the area is necessary and needs to be addressed, creation of prevention.

Review of the plan or a table top exercise may be advisable.

### CDSS - Margaret Holliston and Dennis Wishnowski

CDSS would also assist with the social services aspect of the plan.

CDSS is also available do the reception centers, etc.

CDSS also plays a large part with assistance in Emergency preparedness and can be called in for assistance.

Budget presentations; Regular funds requested and would like village to consider an over contribution if possible. Village provincial portion \$ 5117.00 and directly from the Village \$ 1279.25 .

Programs covered have remained the same. We have one director that serves the seven villages within the county. Clarence has been assisting with CDSS, and is accessible for planning aging in place, etc. Assisting people to access benefits as required. Discretionary funding for about \$ 2500.00 for little projects, youth group related.

Clarence has assisted with many projects along the way for various projects, he helps and sends people in the right direction for what they need he has raised 1.3 million in the area for various projects. Values the principles of community development, has an arsenal of items, nudges and expects people to do things for their community, works with them to attain results.

Huge commitment to the rural community.

Mayor Feth made a motion to approve the CDSS request for funds for the 2012 year of \$ 1279.25.

#136/11

Carried.

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### CORRESPONDENCE

MEP Review - Dieter Langer AEMA - DEM Chuck Jarvis

See guests section above - DEM Chuck Jarvis comments.

CDSS Letter and Budget Information

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#### UNFINISHED BUSINESS

##### 1. Pump house project update

See guest comments above

##### 2. Bittern Lake Community Association Update - Deputy Mayor Debnam

Repairs are coming along, broken chairs have been disposed of, etc.

Will be purchasing rounds tables and getting rid of the rectangular tables. ordered. Consistent numbers of residents have been attending the meetings. People are excited and are donating items helping and moving forward. We are getting things complete, people are feeling good about what they are doing.

We want to keep going on it and keep the momentum going. People have been talking and taking an interest. This has helped with the project moving forward and people are getting involved.

we require members to take the course on behalf of the hall. He has the potential to arrange a free course, and is encouraging individuals to take advantage of it.

##### 3. Skate park Project

Meeting scheduled for this Thursday, Mayor Feth has been asking the boys about what is happening. Mayor Feth to forward questions directly to Dolly to find out where they are at. Arrange to go ahead with the meeting, gather together and formulate the plan, obtain help which direction to go.

This Thursday at 7:00 pm, unfortunately Mayor Feth will be unavailable. Deputy Mayor Debnam or Councillor Booth to make arrangements between the two of them to attend.

##### 4. Municipal Intern continuation for 2012 year

Proceeded with discussion, curious about what balance of municipalities are interested in supporting.

We do want to continue with the intern program. We are interested, but are not sure on the percentages/benefits.

Hoping to address again at next Mayor, Reeve, CAO meeting.

#### NEW BUSINESS

##### 1. Councillor Booth

###### - Communities in Bloom Update

On October 27, 2011 Communities in Bloom met at the Village office.

Discussion progressed regarding meetings. It was felt that if the meetings happened on a consistent day and at a more formalized location; attendance would increase.

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Communities in Bloom has declined to continue meeting in the winter months, they were receptive to having their meetings in the hall however cost may be a factor. Their next meeting will be in March.

Councillor Booth presented the idea of a community garden; Communities in Bloom group was very interested in the idea, however had reservations about the site the village had in mind. They suggested an alternate location to the west of the soccer field. Plots would be rented out at a minimal cost.

Communities in Bloom would like to request the village allow them to collect the revenue to offset their costs for the community garden.

Councillor Booth approached the group to become the welcoming committee for the new residents. Initially they were doubtful, however mentioned they were open to trying it.

Councillor Booth approached them about planting trees by the recycle area, the group appeared to be receptive.

#### - Gazebo Park

Some various ideas were discussed pertaining to the park.

#### - Community Calendar

Councillor Booth mentioned that he has received several requests for the return of the Community Calendar on the reverse of the newsletter.

Several residents found it helpful to have the events listed and handy. CAO Fuller to include it in the next Vibe newsletter.

#### 2. Emergency Management Review

Discussion occurred earlier in the meeting regarding this topic.

#### 3. Rosenroll Cemetery Signing Authority - Require resolution to change it

Discussion progressed with regard to whether a formal meeting of Rosenroll would have to occur, or if it simply can be passed at a regular meeting of council.

Mayor Feth made a motion to have CAO Fuller one of the signing authorities to the Rosenroll Cemetery account.

# 137/11

Carried.

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#138/11

Mayor Feth made a resolution to have Deputy Mayor Debnam a signing authority on the Rosenroll Cemetery account.

Carried.

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#139/11

Deputy Mayor Debnam made a resolution for Mayor Feth to have signing authority to the Rosenroll Cemetery account.

Carried.

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4. Skating Rink Maintenance Coordination

Arrangements will be made with PW Foreman Brattinga for Councillor Booth and Mayor Feth to be trained on the village equipment.

CAO Fuller to put a request for volunteers in the village newsletter for skating rink volunteers to assist with clearing snow, etc.

5. Sanitary Landfill Update - Mayor Feth

The city has been chatting with regard to creating a new cell, they are always striving to do more, recycling ,etc composting, etc. Very informative meeting attended by Mayor Feth.

6. Skating Rink Roof

Council discussed various aspects of the project. Discussion progressed on what was preferable, how much it would cost, most aspects of the project.

How much bigger than the rink? Seating capacity, storage, etc? How big can we go, would prefer to do the work ourselves? Which way do we want to go? Several ideas to consider, how big do we want to make it?

Council to check out the site and decide what and how big, etc. Measure it and decide how big to go.

7. Community Events Sign

Deputy Mayor Debnam working on obtaining a used sign that we can refurbish. To update the group next council meeting.

8. Playground Upgrade

Brief discussion on what council would like to see at the site. With all the current projects in the planning stages, council decided to table the item for now.

CAO REPORT

See November 2011 CAO Report.

FINANCIAL

#140/11

Mayor Feth made a motion to approve financials as presented.

Carried.

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ADJOURNMENT

#141/11

Mayor Feth made a motion to adjourn the regular meeting of council at 10:38 pm.

Carried.

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NEXT MEETING

Regular Meeting of Council December 12, 2011.

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Mayor Ken Feth

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CAO, Theresa Fuller