

JANUARY 2015 MEETING MINUTES

VILLAGE OF BITTERN LAKE

REGULAR MEETING OF COUNCIL

January 12, 2015 @ 7:00 pm in the Village Office.

IN ATTENDANCE

Mayor Kerry Grettum

Deputy Mayor Charlie Debnam

Councillor Chuck Jarvis

CAO Theresa Fuller

PW Foreman Peter Brattinga

CALL TO ORDER

#01/15

Mayor Grettum made a motion to call the meeting to order at 7:00 pm.

Carried.

AMENDMENTS AND

ACCEPTANCE OF AGENDA

#02/15

Deputy Mayor Debnam made a motion to approve the agenda as presented.

Carried.

CONFIRMATION OF

MINUTES

#03/15

Mayor Grettum requested the minutes be amended on Item 2 to reflect a new jamb and door to be installed.

Councillor Jarvis made motion to approve the minutes with the requested amendment.

Carried.

GUESTS

Tyler Brake - TNT Canada Consultants - Water Main and Priority Assessment

Tyler Brake for TNT Canada Consultants introduced himself to the group.

Discussion progressed regarding the benefits of preplanning infrastructure repair and replacement. Tyler proposed to go through the village infrastructure and generate a priority report which council could use to determine which items needed to be addressed in what priority. A plan would remove the guesswork out of determining what should be the priority.

The plan would include fairly detailed pricing for financial planning. Waiting for equipment to fail is costly. This would enable the village to plan for annual infrastructure phasing and allow us to complete it on a regular basis, thus reducing costs in the long run. TNT would work with staff to obtain and put funding in place.

Information was shared regarding the current situation regarding the rusted cotter pins within the main valve that had been discovered. It has been determined there really isn't a conclusive means to test if the valves are working properly until we need them to absolutely turn off.

The main water valves near the pump house have been replaced, the other mains within the village and on the distribution line are a concern.

Cost side: Tyler explained how they strive to keep the engineering costs at about 20% or less of construction. When the report is generated part of the engineering is offset/prepaid for the project. Chlorination and testing is also included in the pricing to ensure safety of residents and to meet Alberta Environment Standards.

Temporary services are generally provide and run to every house while work is being completed. It is completed in sections to avoid interruption in service. Shut off times are for very minimal amount of time.

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The testing takes time, and the water cannot be reconnected until it is approved. Regulations are followed.

PW Foreman Brattinga expressed concerns with changing valves, Abbey street the main is in the middle of the road, and as is with James.

PW Foreman Brattinga also expressed that half the village can be turned off from the pump house.

Council thanked Tyler for the information, and Tyler departed from the meeting.

CORRESPONDENCE

#04/15

Alberta Animal Services Annual Contract

Councillor Jarvis made a motion to approve the Alberta Animal Services Annual Contract.

Carried.

Camrose County Regional Assmt Board Information

Presented for information purposes.

Camrose County Development Letter of Understanding

Deputy Mayor Debnam made a motion to approve the Letter of understanding with regard to Development support and services.

#05/15

Carried.

Fortis Proposed Rates 2015

Presented for information purposes.

Neptune Maintenance Agreement 2015

Placed in the agenda for approval

UNFINISHED BUSINESS

1. Water Main Malfunctions and Village Priority Assessment possibilities

Discussion progressed around options and how to proceed in the most cost effective manner.

2. Public Works Report - PW Foreman Brattinga

PW Foreman Brattinga presented the following information to Council.

Garbage and Recycling Area: got a little out of control over Christmas; simply due to volume. Garbage was compressed in the bins several times, OPT did arrange to pick it up. The cardboard and recyclables have been emptied, it has been brought under control for now.

Rink Hydrant: Continues to be a problem. We cannot get water up through the pipe, it appears that the water is bypassing the pipe. Thought it was frozen, it has been heated and it still is not working.

In November the rink was flooded, the hydrant was used for the flooding, hot water was used to get it going. Conversations with the engineer that installed it, the cc is what is supposed to drain the hydrant. Currently, the water does not appear to be going through the valve.

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Last winter it worked fine, this year it just isn't working at all. CAO Fuller to contact Tyler; PW Foreman and Tyler should be able to come up with solutions.

Water Meters: We have needed to change out at least one per month for several months. The problem has been that do not read, or the handheld doesn't pick up the signal for the read.

Water Tank: PW Foreman Brattinga informed council how the water tank had been damaged. He will be picking up possibly one or two new tanks and they will be secured to the trailer, and possibly be better balanced.

Rink: A really good base is necessary for a quality skating surface. The hydrant works well, when it does work.

3. Community Association Update

Deputy Mayor Debnam reported that activities are still going strong at the hall. Lots of people attending darts every week. Reported that about 30 people came last Friday.

Once the new door arrives, there have been several volunteers that have stepped forward to assist with the installation. The lower door is far easier to use vs. the upper door, it will be good to have it repaired.

NEW BUSINESS

1. Stop Sign installation Request - James and Alley beside Grettum's and Layton's

Discussion progressed, council agreed it was a concern, however there really isn't the space to install a sign. At this juncture in time, there is not a lot that can be done.

2. Abandoned Animal Pick up Process

Discussion progressed regarding a recent incident and the cost of dealing with abandoned pets. Council asked CAO Fuller to research other options in addition to existing process. CAO Fuller to contact the Bashaw Animal Clinic and the Battle River Society.

3. Neptune Annual Maintenance Contract

Councillor Jarvis made a motion to approve the 2015 Neptune Annual Maintenance Contract.

#06/15

Carried.

4. Surveillance Cameras

CAO Fuller to obtain pricing for new cameras and possibly a wireless camera on the hall.

5. Delinquent Utility Accounts - Request to roll onto Tax Bill

Mayor Grettum made a motion to roll unpaid (beyond 3 months) Utility accounts onto the tax roll.

#07/15

Carried.

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6. Interim Operating Budget - Request to approve based on Last year Budget

#08/15

Mayor Grettum made a motion to approve the interim budget base on last year's budget.

Carried.

CAO REPORT

Council was very concerned that the lease for the Cemetery has still been delayed.

CAO Fuller to continue to contact the Lawyer that had been requested to assist. Changing to a new lawyer would take more time, resulting in more delays.

FINANCIAL

#09/15

Deputy Mayor Debnam made a motion to approve the financials as presented.

Carried.

ADJOURNMENT

#10/15

Mayor Grettum made a motion to adjourn the meeting at 9:23 pm.

Carried.

NEXT MEETING

February 9, 2015 - 7:00 pm Council Chambers

Deputy Mayor Charlie Debnam

CAO Theresa Fuller