

DECEMBER 2011 MEETING MINUTES

VILLAGE OF BITTERN LAKE

REGULAR MEETING OF COUNCIL

December 12, 2011 @ 7:00 pm in the Village Office.

IN ATTENDANCE

Mayor Feth Deputy Mayor Debnam
Councillor Booth CAO Fuller
Municipal Intern Buyks

CALL TO ORDER

#142/11

Mayor Feth Called the regular meeting to order at 7:05 pm.

Carried.

AMENDMENTS AND

ACCEPTANCE OF AGENDA

#143/11

Mayor Feth made a motion to accept the agenda as presented.

Carried.

CONFIRMATION OF

MINUTES

#144/11

Mayor Feth made a motion to accept the November meeting minutes as presented.

Carried.

GUESTS

Ingrid Buyks - Municipal Intern

Ingrid inquired of council why did they choose to run for office. Brief discussion proceeded from the question.

Ingrid stayed for the balance of the meeting.

CORRESPONDENCE

City of Camrose - Nelson Connection

Discussion progressed regarding how to proceed and water allotment.

Council preferred to continue with only the Nelson's connection at this time.

Mayor Feth made a motion to proceed with the Nelson connection only.

#145/11

Carried.

Neptune Radiofrequency Handheld Invoice

Discussion proceeded with regard to the pros and cons of discontinuing/continuing the software contract.

Mayor Feth made a motion to approve payment and continuation of the Neptune Radiofrequency software contract.

#146/11

Carried.

Tien Rostad - Merger with Grant Thorton

Discussion regarding auditor and costs. Plans made to tender in the summer.

However have chosen to continue with Tien Rostad for the 2011 audit.

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#147/11

Mayor Feth made a motion to approve Tien Rostad as the Village of Bittern Lake's auditor for the 2011 audit.

Carried.

Victim Services Donation Request

Council requested CAO Fuller to contact them and find out how much are they requesting.

UNFINISHED BUSINESS

1. Pump house project update

Phase one is done, waiting for vfd's, and other equipment required.

The piping change over was completed without having to shut the water off for residents.

It is anticipated that more of the equipment required should be arriving in February, March 2012. At that time, the next phase of the process will begin.

2. Bittern Lake Community Association Update - Deputy Mayor Debnam

Linoleum has been installed, concerned that it is cheaper grade. Friday it was installed. The stoves have not arrived just yet. Next meeting scheduled for January - Wednesday first Wed in January.

3. Skate park Project

Ken mentioned that he hasn't heard anything from Dolly.

Tabled until we hear more information from Dolly.

4. Municipal Intern continuation for 2012 year

#148/11

Mayor Feth made a motion to approve 50/50 share at cost of \$3478.75 in the 2012 year.

Carried.

5. Skating Rink Maintenance Coordination

Discussion progressed. Council and PW Foreman Brattinga to coordinate schedules to work on the rink.

6. Skating Rink Roof

Discussion regarding the dimensions, and how to proceed. Scenarios being thrown around for options for the roof. Grade, base, water connections, sewer, how far do we go with the planning?

Ken to put a plan together and how to proceed. Height is an issue, how high should it be. They discussed and thought maybe minimum 24 feet.

Make list of what needs to be looked at. Create a plot plan, consider options, etc. Create a rough dimension, and start from there. It will take some time for planning, implementation, etc.

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7. Community Events Sign

Charlie talked to Windwood signs in Camrose. Apparently there is a gentleman from Forestburg, that makes them up for really reasonable. Multipurpose board is kind of what we are looking for. CAO Fuller to inquire from Wanna sign in Wetaskiwin, Charlie to talk to the gentleman from Forestburg.

NEW BUSINESS

1. Budget Preparation

Discussion progressed on how long budget preparation will take and how long will be required to function on an interim budget. It was calculated that it would be ready for approval before the end of January.

#149/11

Mayor Feth made a motion to proceed with interim budget based on 2011 budget till end of January 2012.

Carried.

CAO REPORT

See December 2011 CAO Report.

FINANCIAL

CAO Fuller informed council that the previous month's financials had the 2010 budget figures in them. The current ones presented to council are with the 2011 budget figures implemented. There appeared to be a recording error that was not noticed until this month's financials and 2012 budget preparation was in progress.

#150/11

Mayor Feth made a motion to approve the financials as presented.

Carried.

ADJOURNMENT

#151/11

Mayor Feth made a motion to adjourn the meeting at 9:03 pm.

Carried.

NEXT MEETING

Regular Meeting of Council January 9, 2012, 7:00 pm Village Council Chambers.

Note: Elected Officials information - January 11, 2012 - Bittern Lake Hall 7:00 pm

Mayor Ken Feth

CAO, Theresa Fuller