

DECEMBER 2013 MEETING MINUTES

VILLAGE OF BITTERN LAKE

REGULAR MEETING OF COUNCIL

December 9, 2013 @ 7:00 pm in the Village Office.

IN ATTENDANCE

Mayor Kerry Grettum
Councillor Chuck Jarvis

Deputy Mayor Charlie Debnam
CAO Theresa Fuller

CALL TO ORDER

#146/13

Mayor Grettum called the meeting to order at 7:00 pm.

Carried.

AMENDMENTS AND ACCEPTANCE OF AGENDA

#147/13

Deputy Mayor Debnam requested to add Railway Avenue Streetlight request as new business item number 7.
Deputy Mayor Debnam made a motion to approve the agenda with the addition of the Railway Avenue Streetlight request.

Carried.

CONFIRMATION OF MINUTES

#148/13

Deputy Mayor Debnam made a motion to approve the October 28, 2013 regular meeting of council minutes.

Carried.

GUESTS

Andrew - AMSC Energy Aggregate Program

Mayor Grettum turned the floor over to Mr. Andrew Riley, Director of Client Development from the AMSC.

Mr. Riley proceeded to share information on the AMSC Energy Aggregate program. Council was informed of the possible contracts and pricing possibilities. Bittern Lake's current energy contract is scheduled to expire on December 31, 2013.

Mr. Riley concluded and departed from the meeting at 7:47 pm.

CORRESPONDENCE

Alberta Animal Services Annual Contract

Council Discussed this in greater detail later in the agenda.

Alberta Capital Finance Debenture Cancellation

Presented for information purposes.

Brownlee - Emerging Trends Workshop

Presented for information purposes.

Post Office Annual Lease

Discussed in greater detail in the agenda.

Neptune Software Contract and Details

Council discussion progressed.

Councillor Jarvis made a motion to approve the 2014 Neptune Software Contract.

#149/13

Carried.

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Trade Procurement Information

Presented for information purposes.

Veterans Support Request and Rate sheet

Councillor Jarvis made a motion to approve the business card sized ad at \$275.00.

#150/13

Carried.

UNFINISHED BUSINESS

1. Bittern Lake Community Association Update - Earl (Charlie) Debnam

The Community Association now has their new board in place. The AGM occurred on December 4, 2013. Meeting minutes will be forwarded. The organization has been going well.

Zumba has started and the dart nights continue to be increasing in participants.

The Community hall door has been repaired to a functional level for now, research is still being completed on how best to repair the door.

2. Boomtown Trail Update - Councillor Chuck Jarvis

The Boomtown Trail has many initiatives that they have been working on.

Upgrading campgrounds, desert dinner theatres, main street projects, etc., however they are running out of funds. They have been considering increasing municipal fees to assist with the shortfall.

The next meeting in January they would like CAO's to attend so they can assist with strategizing for ideas to improve the situation.

CAO Fuller had inquired if council would like her to attend. Currently, there is no doubt on the organization's value, however the village really isn't in the position where we have the active volunteer base to implement any of their programs. Consequently, is it going to be worth village time to attend.

CAO Fuller had brought to council's attention that in the past none of the council members had ever claimed mileage for anything they attended. They certainly qualify to receive payment, however never claimed, consequently the amount was removed from the budget. CAO Fuller requested that council approve funds for mileage purposes, to enable CAO Fuller to remit payment to council members for their mileage.

#151/13

Deputy Mayor Debnam made a motion to approve \$600.00 for council mileage.

Carried.

3. Council Roles and Responsibilities - Mayor Kerry Grettum and Councillor Jarvis

Mayor Grettum updated council on the training presentation.

Council expressed they would like to revise the procedural bylaw to clarify functioning areas such as what is termed "Roberts' Rules of order". This section does not allow the chair/mayor to present resolutions, motions or bylaws onto the floor. Council indicated a revision to allow any member of council to present a motion, resolution or bylaw onto the floor for vote.

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CAO Fuller would prepare an amendment for consideration at the next council meeting in January.

4. Sanitary Landfill Update - Mayor Kerry Grettum

Mayor Grettum shared with the group, information that was obtained from his attendance at the meeting. Various initiatives to reduce the amount of waste to go to the landfill. Camrose will be reducing their residential garbage limit to two bags per household.

Parkland Regional Library - Mayor Grettum inquired if the balance of council had received the Library newsletters as well.

5. Bill 28 - Mayor Kerry Grettum

Mayor Grettum shared with council information from the recent conference call that he participated in with Doug Griffiths. Bill 28 does not rewrite the MGA enabling Municipal Boards; specific to development.

It gives boards more control of their destiny. The information did not particularly impact the village directly, more larger municipalities.

6. Bylaw 05/13 Position of Designated Officer

#152/13

Councillor Jarvis made a motion to approve the final reading on Bylaw 05/13.

Carried.

7. Resolution to appoint Grant Clark, KCL Consulting as Village Assessor

#153/13

Councillor Jarvis made a motion to approve KCL Consulting as the Village Assessor.

Carried.

8. Aggregate Energy Program

Discussion progressed.

#154/13

Councillor Jarvis made a motion to approve the five year full requirement, load following product.

Carried.

9. Municipal Sustainability Plan Review - May want to consider booking separate meeting.

Due to the time constraints, council requested to book the review on January 8, 2014, 6:00 pm village council chambers.

Council reviewed the date for the next regular meeting, a conflict was recognized.

#155/13

Deputy Mayor Debnam made a motion to change the January meeting date to January 6, 2014 at 7:00 pm.

Carried.

10. Multi Year Capital Infrastructure Plan -Potentially paired up with MSP Plan and Budget planning.

Council will discuss this as well during the January 8, 2014 meeting.

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NEW BUSINESS

1. Interim Budget Approval

#156/13

Deputy Mayor Debnam made a motion to approve the interim budget based on 2013 figures.

Carried.

2. Alberta Animal Services Annual Contract

#155/13

Discussion progressed.

Mayor Grettum made a motion to approve the contract with the reduction to one visit per month, balance of the contract is remain as presented.

Carried.

3. Post Office Annual Lease

#156/13

Deputy Mayor Debnam made a motion to approve the lease as presented.

Carried.

4. Skate Shack Access

Discussion progressed. Request to leave the shack unlocked.

Council requested CAO Fuller to chat with PW to see if some ideas can be created to put heater/lights on timers in the shack.

5. Alberta Environment Web Data Reporting

CAO Fuller to chat with computer contact and inquire about options.

6. Council and Staff Christmas/Annual Get together

Council briefly discussed, it was decided to plan something for January.

7. Light install Railway

Deputy Mayor Debnam had received a phone call from Alan Dahmer requesting if the village could install a street light on Railway in front/near his shop.

Council requested CAO Fuller to obtain pricing for the streetlight from Fortis.

CAO REPORT

December 9, 2013 CAO Report generated for Council Review.

Questions about Regional water operator and how it may proceed.

Discussion about new business water connection.

FINANCIAL

#157/13

Mayor Grettum made a motion to approve the financials.

Carried.

ADJOURNMENT

#158/13

Councillor Jarvis made a motion to adjourn the meeting at 10:26 pm.

Carried.

NEXT MEETING

January 6, 2014, 7:00 pm Council Chambers

January 8, 2014, 6:00 pm MSP & MYCIP Plan Review, Council Chambers.

Mayor Kerry Grettum

CAO Theresa Fuller
